



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 9/1/2020

Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Sonja El-Wakil, Associate Engineer - (707) 259-8383

SUBJECT: Approval of Amendment No. 2 to Professional Services Agreement 200227B with GHD, Inc. for the Airport Boulevard Project, RDS 20-14 and Budget Transfer

RECOMMENDATION

Director of Public Works requests the following:

1. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 200227B with GHD, Inc. to provide Phase III project design and construction services for the Airport Boulevard Project, RDS 20-14 with an increased compensation by \$138,310 for a new maximum of \$326,402; and
2. Approval of Budget Transfer No. DPW005 for the following (4/5 vote required):
 - a. Increase appropriations by \$153,374 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053) to transfer to Program 20032 offset by use of its available fund balance; and
 - b. Increase appropriations by \$153,374 in Program 20032 (Airport Blvd Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

EXECUTIVE SUMMARY

Airport Boulevard between State Route (SR) 29 and Airport Road is in need of and is scheduled for paving maintenance in 2021.

On January 17, 2020, the County Executive Officer executed a Professional Services Agreement with GHD, Inc. for Phase I geotechnical, traffic, and other investigation services for Airport Boulevard Project, RDS 20-14 (the Project). On May 12, 2020 the Board of Supervisors signed Amendment No. 1 with GHD, Inc. for Phase II design. The Director of Public Works now requests approval of and authorization for the Chair to sign Amendment No. 2 for \$138,310 with GHD, Inc. for Phase III design of the Airport Boulevard Project, increasing the contract maximum to \$326,402. Approval of the proposed amendment will allow GHD, Inc. to provide needed engineering services

through the construction phase of the Project for additional Phase III services to remove adjacent ADA barriers, including County staff time to manage the additional contract scope. Approval of the Board of Supervisors (Board) is required at this time pursuant to the County Purchasing Policy.

Public Works is requesting a budget transfer of \$153,374 from Measure T funds for completion Phase III engineering services for the Project. Staff will return to the Board at award of construction contract requesting additional funds to construct the project at a later date.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	On December 17, 2019, the Board approved a Budget Transfer of \$150,000, and another \$222,625 on May 12, 2020 from the Measure T Non-Operating Special Revenue Funds Airport Boulevard Project to the Roads Capital Improvement CIP budget – Fund 2040, Subdivision 2040500, Program 20032. Additional funds of \$153,374 are requested at this time from Measure T Non-Operating Revenue Funds Airport Boulevard Project to the Roads Capital Improvement CIP budget - Fund 2040, Subdivision 2040500, Program 20032.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project is to repair the roadway at Airport Boulevard, which has high traffic loading. The design services by GHD, Inc. will be used to complete the biddable documents.
Is the general fund affected?	No
Future fiscal impact:	Staff will return to the Board for authorization of construction funds. Engineering services are anticipated to be in FY 2019-20 and FY2020-21. Other construction is anticipated to be in Fiscal Year 2020-21, and 2021-22. Future fiscal impacts are routine maintenance of the road.
Consequences if not approved:	If not approved, design will be postponed and the needed roadway maintenance will be deferred.
County Strategic Plan pillar addressed:	Livable Economy for All - Improve and maintain the existing transportation and roads system to safely accommodate all users.
Additional Information:	

ENVIRONMENTAL IMPACT

Consideration and possible adoption of a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 (“Existing Facilities”) which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County’s Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

Airport Boulevard between State Route 29 and Airport Road is in need of and has planned pavement rehabilitation for 2021, through the Airport Boulevard Project, RDS20-14 (the Project). Based on the Metropolitan Transportation Commission's condition chart, the condition of the road has "extensive amounts of distress and requires major rehabilitation or reconstruction." The pavement condition index for the road is 35, where pavements in this category affect the speed and flow of traffic significantly.

In November, 2019 staff conducted an RFQ for engineering services, ranking GHD, Inc. #1 for on-call and Airport Boulevard needs. On January 14, 2020, the County Executive Officer signed an initial agreement with GHD, Inc. for \$68,790. Based on the initial geotechnical engineering findings, the recommended method of roadway rehabilitation is a full depth reclamation (recycle-in-place) treatment to provide an estimated service life of 20 years. On May 12, 2020 the Board of Supervisors amended the service agreement for \$119,302 with GHD, Inc. to complete the Phase II professional design and construction services. Now staff is requesting additional service contract authorization of \$138,310 to complete the Phase III design and construction consultation related to accessible ramps along the roadway for the Airport Boulevard Paving Project, RDS 20-14, for a new maximum total amount not to exceed of \$326,402. Accessible ramp upgrades (i.e. compliance with the Americans with Disabilities Act) were identified as a need as part of the Complete Streets Program which aims to make roadways more bike and pedestrian friendly.

To fund the Project through design and construction services by GHD, including an allowance for County staff time to manage the additional scope, staff is requesting the proposed budget transfer of \$153,374 from the Measure T Special Revenue Fund. Staff will return to the Board at construction award requesting another budget transfer to fully fund the project based on the lowest responsible bid.

SUPPORTING DOCUMENTS

A . Airport Budget Sept 1, 2020

CEO Recommendation: Approve

Reviewed By: Susan Kuss