



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 9/1/2020

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JULIE BAPTISTA - Chief Probation Officer  
Probation

**REPORT BY:** Ferlyn Buenafe, Staff Services Manager - 707.253.4126

**SUBJECT:** Amendment No. 1 to the Board of State and Community Corrections Mental Health Training Grant

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### **RECOMMENDATION**

Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200157B with the Board of State and Community Corrections to extend the term from September 30, 2020 to September 30, 2021.

### **EXECUTIVE SUMMARY**

The Board and State of Community Corrections extended the term of this Grant by one year due to COVID-19. The new deadline to spend the provided funds and complete training is September 20, 2021. Approval of this action allows Probation to spend the remaining fund balance by the new term date of the Grant.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The Board of State and Community Corrections (BSCC) Mental Health Training Grant made available through the Federal Edward Byrne Memorial Justice Assistance Grant (JAG). The Napa County Corrections Department received \$29,430. The Napa County Probation Department received \$21,600.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Grant provides funding for the statewide mental health training

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	initiative for local sheriff departments, police departments and probation agencies to attend mental health related training.
Is the general fund affected?	Yes
Future fiscal impact:	The term of the grant is May 1, 2019 through September 30, 2021. Funding is expected to offset majority, if not all of the training expenses. Funds will be budgeted accordingly if training costs are incurred in fiscal year 2021-2022.
Consequences if not approved:	Monies will not be received for eligible Probation staff to receive Standardized Training and Corrections (STC) training.
County Strategic Plan pillar addressed:	Effective and Open Government
	To maintain a quality workforce to serve our clients. The funding for Probation staff will be used to receive Mental Health training in order to identify signs and symptoms of mental illness.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On October 15, 2019, the Board approved acceptance of a grant with the Board of State and Community Corrections (BSCC) for the Probation and Corrections departments to receive mental health training as part of a statewide initiative. The initial term of the Agreement was from May 1, 2019 through September 30, 2020. Due to COVID-19, BSCC extended the term to September 30, 2021. The Corrections department has expended its allocation however, Probation needs additional time to spend down its remaining allocation due to COVID-19.

If this Agreement is not approved, Probation will return unspent funds to the BSCC.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss