



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday August 09, 2016 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes from the following meetings:

1. June 21, 2016 (Supervisor Brad Wagenknecht was excused after Item 9P)*; and
2. July 11 and 12, 2016 (All Supervisors were present).

*Excused Supervisors will be noted as abstained unless Supervisor indicates otherwise.

4. PRESENTATIONS AND COMMENDATIONS

- A.** Presentation of a proclamation to Tanir Ami, Chief Executive Officer at OLE Health, declaring August 7 to August 13, 2016 as National Health Center Week in Napa County.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Law & Justice

- A.** Chief Probation Officer requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 8314 with On the Move, extending the term through December 1, 2018 to provide targeted support to Independent Living Program eligible youth transitioning from the probation system and/or currently in Juvenile Hall or the Napa County jail.
- B.** Director of Child Support Services requests authorization to sign the annual renewal of the Plan of Cooperation with the California Department of Child Support Services (DCSS), at no cost, extending the term from October 1, 2016 through September 30, 2017.

Public Safety

- C.** County Fire Chief requests approval of and authorization for the Chairman to sign an agreement with Napa Communities Firewise Foundation for a maximum of \$100,000 for the term July 1, 2016 through June 30, 2017 for community outreach and assistance in the creation and continuation of Fire Safe Communities and Councils to mitigate the effects of and to survive wildland fires.

Human Services

- D. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Revenue Agreement No. 3402 with the California Department of Public Health increasing the amount by \$55,803 for a new maximum of \$3,897,489 for operation of the Women, Infants and Children (WIC) Supplemental Nutrition Program.
- E. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of revenue Agreement No. 7663 with St. Helena Hospital, Inc., for an annual maximum of \$5,000 for the term July 1, 2016 through June 30, 2019 for St. Helena Hospital to be redesignated as a ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Center.
- F. Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of revenue Agreement No. 7850 with Child Start, Inc./Napa Solano Head Start for a maximum of \$27,570 for the term July 1, 2016 through June 30, 2017, for reimbursement of meals provided at the Therapeutic Child Care Center.
- G. Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 3 to Agreement No. 7958 with Universal Building Services, Inc., increasing the amount by \$1,116 for a new annual maximum of \$2,016 and incorporating Exhibit D regarding privacy and confidentiality requirements, to provide additional janitorial services for the County's satellite campus in American Canyon.
- H. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with MV Transportation, Inc. for a maximum of \$92,124 for the term August 9, 2016 through February 10, 2017 to provide shuttle service from the Health and Human Services Agency (HHSA) Old Sonoma Road campus to the Napa Valley Transit Agency downtown transit center and the HHSA South Campus to ensure that clients have access to appointments for services.
- I. Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with the Napa County Office of Education for a maximum of \$13,000 for the term July 1, 2016 through June 30, 2017, with a provision for annual renewal, to provide for the coordination and administration of the California Healthy Kids Survey.

Community Resources & Infrastructure

- J. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No. 4339 with the California Department of Food and Agriculture for a maximum of \$425,864 for the term July 1, 2016 through June 30, 2018 for reimbursement of expenditures for activities related to detection and exclusion of the Glassy-Winged Sharpshooter.

- K.** Director of Library Services and Community Outreach requests the Board accept, and instruct the Clerk of the Board to file, a report of donations in the amount of \$2,000 or less gifted to the Library from January 1, 2016 through June 30, 2016.
- L.** Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with AECOM Technology Corporation for a maximum of \$3,344,782 for the term August 9, 2016 through June 30, 2019, with three additional annual renewal options, for design and construction management services for the repair of earthquake damage to the Napa County Historic Courthouse.
- M.** Director of Public Works requests the following actions related to installation services of surplus furniture to be used in the Hall of Justice:
1. A waiver of competitive bidding requirements and sole source award of a contract to Trope Group, for the assembly of surplus Steelcase furniture.
 2. Approval of and authorization for the Chairman to sign an agreement with Trope Group, for a maximum of \$1,875 for the term August 2, 2016 through June 30, 2017.
- N.** Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Tyco Fire & Security Management, Inc., DBA SimplexGrinnell, L.P., for an annual maximum amount of \$53,168 for the term August 9, 2016 through June 30, 2019 with two additional annual renewal options, for the inspection, testing and maintenance of fire sprinkler systems located throughout County owned and operated facilities.
- O.** Director of Public Works requests adoption of a resolution authorizing the Public Works Director or designee to sign Program Supplement Agreement No. 036-F with the California Department of Transportation to administer Agency-State Agreement No. 04-5921F15 for the Garnett Creek Bridge (Br. No. 21C0042) Replacement, BRLO-5921 (068), RDS 16-16 Project.
- P.** Director of Public Works requests authorization to utilize up to \$830,000 in excess funds which were allocated for the purchase of the South Campus Facility, in order to complete the Health and Human Services Agency (South Campus) construction project.

General Admin & Finance

- Q.** Auditor-Controller requests the Board to approve and instruct the Clerk of the Board to file the Internal Audit Plan for Fiscal Year 2016-17.

- R. Auditor-Controller requests approval of Budget Transfer No. ACO001 increasing appropriations by \$87,400 in the Community Facilities District No. 2013-1 Devlin Road (CFD) budget with offsetting revenues of \$96,600 from increased special tax collections to repay advances provided to the CFD by the Accumulated Capital Outlay subdivision and increasing revenues in the Accumulated Capital Outlay subdivision by \$802,200 for the full repayment of the advances.
(4/5 vote required)
- S. Auditor-Controller requests adoption of a resolution authorizing the implementation of the Teeter Plan as follows:
1. Authorizing the continuance of the Teeter Plan, as governed by Revenue and Taxation Code, for Fiscal Year 2016-2017;
 2. Authorizing the issuance of a promissory note, in the amount of \$2,246,730, to fund payment of the Fiscal Year 2015-2016 delinquent secured taxes; and
 3. Authorizing the Chairman and Clerk of the Board to sign the note.
- T. Clerk of the Board requests adoption of a resolution consolidating the general municipal elections for the Cities of Napa, Calistoga, American Canyon, St. Helena, the Town of Yountville and special elections for the Town of Yountville and City of St. Helena with the consolidated general election to be held on November 8, 2016:
1. City of Napa: election of a Mayor and two (2) members of the City Council each for a four (4) year term;
 2. City of American Canyon: election of Mayor and two (2) members of the City Council for full four (4) year terms;
 3. City of Calistoga: election of Mayor for the term of two (2) years; and two (2) members of the City Council for the term of four (4) years;
 4. City of St. Helena: election of Mayor for a full term of two (2) years and two (2) members of the Councilmembers for full terms of four (4) years; and City of St. Helena Measure D to approve a Transaction and Use Tax; and
 5. Town of Yountville: election of two (2) Council Members for full terms of four (4) year terms and a special election to be held on November 8, 2016 for the purpose of electing one (1) council member to fill a vacancy and to serve for the remaining two years of that office.
- U. County Counsel requests adoption of a resolution authorizing the Napa Valley Unified School District to borrow funds for Fiscal Year 2016-2017 and for the issuance and sale of 2016-2017 Tax and Revenue Anticipation Notes (TRANS) in a principal amount not to exceed \$20,000,000.
- V. County Executive Officer/Purchasing Agent and Director of Library Services and Community Outreach requests a waiver of competitive bidding requirements and sole source award for the purchase of a Freegal music and streaming subscription services from Library Ideas, Vienna, Virginia, for a total of \$10,150 pursuant to County Ordinance Code 2.36.090.

- W.** County Executive Officer and Director of Public Works requests that the Board review the status of the "Napa County HOJ Emergency Freight Elevator Repair, PW 16-11A" project in the Hall of Justice and find that there is a need to continue those emergency repairs in conformance with Public Contract Code Section 22050(c)(2). (4/5 vote required)
- X.** County Executive Officer requests one (1) recommendation to appoint Jennifer Palmer to the newly created Napa Valley Transportation Authority Citizen Advisory Committee to represent the County of Napa.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:10 AM

Auditor-Controller requests authorization to prepare the necessary accounting entries to close the financial books for the fiscal year ended June 30, 2016. (4/5 vote required)

B. 9:25 AM

Director of Public Works requests that the Board take the following actions relating to the Carithers Reroof Project, PW 16-06 (the "Project"):

1. Pursuant to Section 20150.9 of the Public Contract Code, reject all bids; and
2. Approve plans and specifications for the Carithers Reroof Project, PW 16-06R1, and authorize the Director of Public Works to re-advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

C. 9:27 AM

Director of Public Works requests the Board take the following actions related to the "Capell Valley Fire Station 214 Berryessa Highlands & Pope Valley Fire Station 220 Berryessa Estates," PW14-27 (the Project):

1. Award a contract for the "Capell Valley Fire Station 214 Berryessa Highlands & Pope Valley Fire Station 220 Berryessa Estates," PW14-27 to Art's Construction Company Inc. for their low base bid of \$964,000; and
2. Award Add Alternate Bid Item No. 3 - Restroom 103 Build-out for both buildings for the total bid amount of \$40,000 and authorization for the Chairman to sign the construction contract.
3. Approval of Budget Transfer No. NCF001 making the following adjustments (4/5 vote required):
 - a. Increase appropriations by \$340,000 in the Fire Protection operating budget with an offsetting reduction in the Fire Fund balance;
 - b. Increase revenue and appropriations each by \$217,869 in the Fire - Capell Valley Satellite Volunteer Station Project budget (Program 14026); and
 - c. Increase revenue and appropriation each by \$122,131 in the Fire - Pope Valley Satellite Volunteer Station Project budget (Program 14025).

D. 10:00 AM

County Executive Officer and Director of Housing and Intergovernmental Affairs requests the Board of Supervisors:

1. Provide direction to staff on key components of a Project Labor Agreement (PLA) before proceeding with negotiations; and
2. Discuss and possibly act on the creation of an ad hoc committee of two (2) Board members to participate/advise with/on the negotiation of a PLA.

E. 11:00 AM PUBLIC HEARING

Auditor-Controller and Director of Corrections request adoption of a resolution setting the Jail Access Fee imposed by Government Code Section 29551(b) and the Arrestee Fee imposed by Government Code Section 29550(c) through (e) for fiscal year 2016-2017.

(CONTINUED FROM AUGUST 2, 2016)

10. ADMINISTRATIVE ITEMS**Human Services**

- A. Director of Health and Human Services to provide an update on the redesign of the homeless and housing services system.

General Admin & Finance**B.** County Executive Officer requests the Board of Supervisors do the following:

1. Receive a presentation on proposed revision to Napa County's Core Ethical Principles and roll-out to County staff; and
2. Adopt a resolution amending Napa County Policy Manual Part 1, Section A, Napa County Code of Ethics.

C. County Executive Officer requests one (1) appointment as Public at Large member and appointment of Natural Resources Conservation District member to the Watershed Information and Conservation Council with the terms of office to commence immediately and expire August 2020.Choose one (1) Public At Large Member (Residing District)

Tosha Comendant* (2)

Olivia Ervin (5)

Kimberly Richard (4)

Recommendation to Appoint:

Rita Steiner*

Natural Resources Conservation District

*Incumbents

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (One case)**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9(d)(1))Name of case: James P. Wilson and Michael Hackett v. County of Napa; John Tuteur, in his official capacity as Registrar of Voters, Napa County Superior Court Case No. 16CV000457

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 30, 2016 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON AUGUST 5, 2016 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board