



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/9/2016

Agenda Placement: 6X

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office

REPORT BY: Nadine Willoughby, Administrative Support Technician - 253-4595

SUBJECT: Recommendation for Appointment to the Napa Valley Transportation Authority Citizen Advisory Committee

RECOMMENDATION

County Executive Officer requests one (1) recommendation to appoint Jennifer Palmer to the newly created Napa Valley Transportation Authority Citizen Advisory Committee to represent the County of Napa.

EXECUTIVE SUMMARY

On December 16, 2015, the Napa Valley Transportation Authority adopted Resolution 15-25 transitioning the VINE Consumer Advisory Committee to the Napa Valley Transportation Authority (NVTa) Citizen Advisory Committee (CAC) amending the advisory committee bylaws and expanding the membership to include a member to represent the County of Napa.

The application process opened on March 7 with a deadline of March 31 for return of completed applications. The application period was extended on April 4 to April 29 and June 15 with a new deadline of July 8. The County Executive Office received one (1) qualified application from Jennifer Palmer.

The County Executive Officer requests the Board of Supervisors recommend Jennifer Palmer to the Napa Valley Transportation Authority to represent the County of Napa on the Citizens Advisory Committee. The Advisory Committee would provide NVTa with advice, comments and suggestions pertaining to multi-modal plans, programs, and projects administered by NVTa of interest to the citizens of Napa County. The committee's objective will be to assist NVTa staff in developing plans and programs to address traffic congestion within a multi-modal framework. The functions shall include but are not limited to the following:

1. Advise NVTa staff and the NVTa Board on plans including but not limited to Countywide Transportation Plans, Short Range Transit Plans, Active Transportation Plans, and project specific plans.

2. Advise NVTA staff and the NVTA Board on consumer issues related to the design of the VINE system, and its ancillary systems/services, performance, policies, marketing and communications.

The County Executive Office will forward the recommendation for appointment to represent Napa County to the Napa Valley Transportation Authority Executive Director for formal appointment to the Citizen Advisory Committee.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County Executive Officer requests the Board of Supervisors recommend one (1) applicant to the Napa Valley Transportation Authority to represent the County of Napa on the Citizens Advisory Committee.

On July 20, 2016, the Napa Valley Transportation Authority adopted Resolution 16-17 transitioning the VINE Consumer Advisory Committee to the Napa Valley Transportation Authority (NVTA) Citizen Advisory Committee (CAC), amending the advisory committee bylaws and expanding the membership to include a member to represent the County of Napa.

The Citizen Advisory Committee is created to provide the Napa Valley Transportation Authority (NVTA) with advice, comments and suggestions pertaining to multi-modal plans, programs, and projects administered by NVTA of interest to the citizens of Napa County. The committee's objective will be to assist NCTPA staff in developing plans and programs to address traffic congestion within a multi-modal framework. The functions shall include but are not limited to the following:

1. Advise NVTA staff and the NVTA Board on plans including but not limited to Countywide Transportation Plans, Short Range Transit Plans, Active Transportation Plans, and project specific plans.
2. Advise NVTA staff and the NVTA Board on consumer issues related to the design of the VINE system, and its ancillary systems/services, performance, policies, marketing and communications.

The NCTPA recommended changes to the VINE Consumer Advisory Committee includes a change in the name of the committee to the Citizens Advisory Committee (CAC) as well as expanding the committee membership. The new Citizen Advisory Committee will be composed of nineteen (19) members based on their representation of the following constituencies:

- | One American Canyon resident*
- | One City of Napa resident*
- | One County of Napa resident*
- | One Town of Yountville resident*

- | One City of St Helena resident*
- | One City of Calistoga resident*
- | One Chamber of Commerce member
- | One Vintner member
- | One Agriculture member
- | Hospitality member
- | One member representing Environmental Interests
- | One member representing Senior Population
- | One Student member
- | One Non-Profit Organization and/or Education Field
- | One member representing Low Income Housing Interests
- | One member of the Paratransit Coordination Council
- | One member of the Active Transportation Advisory Committee
- | One member representing Health and Human Service interest and/or Healthcare field
- | One member at Large

*City/Town/County members are recommended by their respective councils or Board of Supervisors. Members will serve two years, although initial terms will be staggered between 1-3 years to ensure continuity on the committee.

The County Executive Officer requests the Board of Supervisors recommend one (1) applicant to the Napa Valley Transportation Authority to represent the County of Napa on the Citizens Advisory Committee.

SUPPORTING DOCUMENTS

- A . Jennifer Palmer Application
- B . NVTa Citizens Advisory Committee Bylaws
- C . 2016 Meeting Resolution

CEO Recommendation: Approve

Reviewed By: Molly Rattigan