



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/9/2016

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Patricia McKeever, Supervising Staff Services Analyst - 253-4099

SUBJECT: Agreement with Tyco Fire & Security Management, Inc. for Fire Sprinkler System Inspection, Testing, Maintenance and Non-Routine Services

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Tyco Fire & Security Management, Inc., DBA SimplexGrinnell, L.P., for an annual maximum amount of \$53,168 for the term August 9, 2016 through June 30, 2019 with two additional annual renewal options, for the inspection, testing and maintenance of fire sprinkler systems located throughout County owned and operated facilities.

EXECUTIVE SUMMARY

Approval of this agreement will allow the County to have a contracted service provider for regular inspection, testing and maintenance of fire sprinkler systems within County facilities. SimplexGrinnell, L.P., hereinafter referred to as SimplexGrinnell, was selected through a competitive request for proposal process. The proposed scope of work covers the regular inspection and testing of fire sprinkler systems as well as non-routine services.

SimplexGrinnell is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Property Management, Fund 4300, Sub-Division 43000-00
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	To ensure the safe and consistent operation of fire sprinkler systems located in County owned and operated facilities.
Is the general fund affected?	No
Future fiscal impact:	The amount will be budgeted accordingly in future fiscal years.
Consequences if not approved:	There would not be a preventative maintenance contract for fire sprinkler systems in County owned and operated facilities and the County would be required to engage providers on an as-needed basis which could significantly increase the cost of services and potentially place the County out of compliance with the standards set forth by the National Fire Protection Association (NFPA 25).

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Today's action allows the County to enter into an agreement for regular fire sprinkler inspections and testing, and non-routine testing, maintenance, repair and emergency services. County staff issued a Request for Proposals on June 3, 2016. A total of five vendors submitted proposals (one vendor withdrew), and SimplexGrinnell was chosen as the recommended provider based on a scoring process that included consideration of qualifications, experience, and pricing.

From 2002 to 2013, SimplexGrinnell, under Napa County Agreement 4708 provided fire sprinkler system inspection and testing for County Buildings. Approval of this new agreement allows for routine fire sprinkler inspections and testing with a maximum amount of \$38,168 and allows for non-routine testing, maintenance, repair and emergency services at the request of the County's Director of Public Works or designee, with a maximum annual amount of \$15,000. The total maximum annual amount for routine and non-routine services will be \$53,168.

SimplexGrinnell is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula