



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/9/2016

Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Danis Kreimeier - Director  
Library

**REPORT BY:** Danielle Clayton, Staff Services Analyst I - 253-4819

**SUBJECT:** Reporting of donations received by the Library for the period of July 1, 2015 through December 31, 2015

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#### **RECOMMENDATION**

Director of Library Services and Community Outreach requests the Board accept, and instruct the Clerk of the Board to file, a report of donations in the amount of \$2,000 or less gifted to the Library from January 1, 2016 through June 30, 2016.

#### **EXECUTIVE SUMMARY**

The Director of Library Services and Community Outreach is reporting the Library received \$3,575.87 during the second half of Fiscal Year 2015-2016. The donations were accepted by the Director in accordance with Resolution 99-56 and deposited within the Library Fund.

#### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

#### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On June 1, 1999, the Board of Supervisors adopted Resolution 99-56 authorizing the Director of Library Services and Community Outreach to accept on behalf of the Napa County Library donations of money and gifts of \$2,000 or less to support existing Library services and programs. Today, the Director of Library Services is reporting donations received during the last six months of Fiscal Year 2016. The Library received \$3,575.87 consisting of several donations.

The donations received by the Library are deposited into the Library operational budget. All donations are used to support ongoing services and programs such as: free wireless internet access, free public internet computers, and purchases for additions to the Library's collection. Depending on the amount of donations received within a given fiscal year, the Library may increase the level of a particular ongoing Library service or program. Ongoing Library services and programs are not dependent on these donations for overall operations. Unless requested by the donor, the Library does not designate these donations to any specific library location but rather allocates these funds to support ongoing programs and services as needed throughout the fiscal year.

**SUPPORTING DOCUMENTS**

A . General Donations January - June 2016

CEO Recommendation: Approve

Reviewed By: Karen Collins