



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/9/2016

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for HOWARD HIMES - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, ESD/Contracts Manager - 253-4720

SUBJECT: Renewal of Revenue Agreement with Child Start, Inc. (Therapeutic Child Care Center Meals)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign the renewal of revenue Agreement No. 7850 with Child Start, Inc./Napa Solano Head Start for a maximum of \$27,570 for the term July 1, 2016 through June 30, 2017, for reimbursement of meals provided at the Therapeutic Child Care Center.

EXECUTIVE SUMMARY

The Napa County Therapeutic Child Care Center (TCCC), located on the campus of Napa County Health and Human Services, serves children ages 0–5 and provides high-quality child care coupled with program staff and licensed and credential specialists. Approval of the recommended action renews the agreement for Child Start to reimburse HHSA for the cost of meals (breakfast, lunch and snacks) provided by HHSA staff to children and teachers at the Therapeutic Child Care Center.

Child Start is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Administration
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Approval of this agreement is discretionary. Child Start would need to contract with another vendor for the provision of meals if this action is not approved.
Is the general fund affected?	No
Future fiscal impact:	None, the agreement terminates June 30, 2017.
Consequences if not approved:	Without this agreement Child Start will not be able to reimburse the County for meals (breakfast, lunch and snacks) that HHSA staff provides five days per week (excluding holidays) to children, teachers, and parents of the Therapeutic Child Care Center. HHSA has determined the cost of each meal based on state and Head Start program guidelines and bills Child Start on a monthly basis for meals prepared.

Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

In 2001, Napa County began operating the Therapeutic Child Care Center (TCCC) on the grounds of the Health and Human Services Agency (HHSA) campus. The TCCC provides licensed child care and development services to children who are at risk for mental health and attachment disorders. The TCCC provides child care for families who are involved in County programs including addiction recovery, mental health, child protective services, CalWORKs and job training. The TCCC also accepts children who have been expelled from community daycare due to behavioral health issues.

The County is under contract with Child Start to operate the TCCC (Napa County Agreement No. 6052) and provide meals (breakfast, lunch and snacks) for children and teachers at the Therapeutic Child Care Center. Under its renewal agreement, Child Start will reimburse the County for meals (breakfast, lunch and snacks) that HHSA staff provides five days per week (excluding holidays) to children and teachers at the Therapeutic Child Care Center. HHSA has determined the cost of each meal based on State and Head Start program guidelines and bills Child Start on a monthly basis for meals prepared.

Child Start is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins