



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/9/2016

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for HOWARD HIMES - Director
Health & Human Services Operations

REPORT BY: Shelli Brobst, ESD/Contracts Manager - 253-4720

SUBJECT: Amendment No. 1 to Revenue Agreement with the California Department of Public Health (WIC)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign Amendment No. 1 to Revenue Agreement No. 3402 with the California Department of Public Health increasing the amount by \$55,803 for a new maximum of \$3,897,489 for operation of the Women, Infants and Children (WIC) Supplemental Nutrition Program.

EXECUTIVE SUMMARY

This amendment increases Napa County's WIC funding for the four-year funding agreement as a result of cost of living adjustments granted by the US Department of Agriculture, allowing Napa County Health and Human Services Agency to provide more services. The increase will begin in year two of this agreement and will continue in years three and four. This amendment also reflects a shift of funds between expense categories in year one of the contract to reflect actual expenditure costs.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary activity in that there is no mandate to accept this

allocation. The State WIC Branch provides federal funds to the County for the specific purpose of improving nutrition in children 0-5 years of age, thereby improving the quality of life for County residents and avoiding future health care costs. The funding fully supports the County's WIC program personnel and a large portion of the operating expenditures.

Is the general fund affected? No

Future fiscal impact: The WIC revenue has been included in the Fiscal Year 2016-2017 approved budget and will be included in the next three fiscal year requested budgets.

Consequences if not approved: If the recommended action is not approved, there will be no federal revenue passed through the State to cover Fiscal Year 2016-20 budgeted costs of the WIC program. If the program is to continue, Public Health Realignment funds would need to be used to cover program expenditures.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a federally funded nutrition program that provides supplemental healthy foods, nutrition education and breastfeeding support to a specific target population as an adjunct to ongoing health care. WIC is available at no cost to eligible low-income pregnant, breastfeeding and postpartum women and children under the age of five. The goal of the WIC program is to nourish, educate, support and empower families in building a healthy future. Napa County WIC provides services to nearly 3,000 families through sites in Napa, St. Helena, Calistoga and American Canyon. Approximately half of the infants born in Napa County receive WIC services. The monthly food vouchers distributed by WIC increase participant access to healthy foods and contribute to the local economy. In 2012, Napa County grocers received more than \$2.6 million through the WIC Program.

The California Department of Public Health (CDPH) allows for annual amendments to this four-year contract. In this first year, CDPH granted additional funding from USDA for Cost of Living Adjustments (COLAs), which are reflected below.

The revenue is budgeted as follows:

- | Year 1 - October 1, 2015 through September 30, 2016: \$951,063 (no change in total)
- | Year 2 - October 1, 2016 through September 30, 2017: \$976,363
- | Year 3 - October 1, 2017 through September 30, 2018: \$981,564
- | Year 4 - October 1, 2018 through September 30, 2019: \$988,499

The new totals above for years 2, 3, and 4 reflect increased funds, as follows, from USDA (WIC). The funds were received due to COLA's, however, due to salary savings which consisted of changes in staff being employed at lower steps and adjustments of full-time employee hours, this additional revenue will be used to cover WIC operating expenses:

- | Year 2 - October 1, 2016 through September 30, 2017: \$18,494
- | Year 3 - October 1, 2017 through September 30, 2018: \$18,590
- | Year 4 - October 1, 2018 through September 30, 2019: \$18,719

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins