



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/9/2016  
Agenda Placement: 10C

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office

**REPORT BY:** Nadine Willoughby, Administrative Support Technician - 253-4595

**SUBJECT:** Appointments to the Watershed Information and Conservation Council of Napa County

---

#### **RECOMMENDATION**

County Executive Officer requests one (1) appointment as Public at Large member and appointment of Natural Resources Conservation District member to the Watershed Information and Conservation Council with the terms of office to commence immediately and expire August 2020.

#### **Choose one (1) Public At Large Member (Residing District)**

Tosha Comendant\* (2)

Olivia Ervin (5)

Kimberly Richard (4)

#### **Recommendation to Appoint:**

Rita Steiner\*

Natural Resources Conservation District

\*Incumbents

#### **EXECUTIVE SUMMARY**

There are currently three (3) openings on the Watershed Information and Conservation Council (WICC) Board of Directors due to term expirations representing one (1) vacancy for a Public At Large member, one (1) Natural Resource Conservation Service member and one (1) member representing Napa County Land Trust. The County Executive Office recruited for the vacancies and received three (3) qualified applications for consideration for one (1) vacancy representing Public At Large. The USDA Natural Resources Conservation Service submitted their letter supporting reappointment of Rita Steiner for another four year term to represent the category of Natural Resources Conservation Service member.

#### **PROCEDURAL REQUIREMENTS**

1. Staff reports
2. Public comments
3. Motion, second, discussion and vote on the item

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

There are currently three (3) openings on the Watershed Information and Conservation Council (WICC) Board of Directors due to term expirations representing one (1) Public At Large member, one (1) Natural Resources Conservation Service member and one (1) member representing Napa County Land Trust. John Reichel did not seek reappointment to another four year term representing Napa County Land Trust. Mr. Reichel has served as the Napa County Land Trust member since 2005. The WICC Board of Directors would like to acknowledge and thank Mr. Reichel for his commitment serving on the council for the past 11 years representing the Napa County Land Trust.

The County Executive Office recruited for the vacancies and received three (3) qualified applications for consideration for one (1) vacancy representing Public At Large. Applications were received from the incumbent, Tosha Comendant, and two (2) new applications from Olivia Ervin and Kimberly Richard. The USDA Natural Resources Conservation Service submitted their letter supporting reappointment of Rita Steiner for another four year term to represent the category of Natural Resources Conservation Service member. Rita Steiner has been an active participant on the WICC Board of Directors since 2012.

The Napa County Land Trust informed the council they are unable to participate on the council at this time. The WICC will come back to the Board at a later date with a resolution requesting a member of the Napa County Parks and Open Space District replace Napa County Land Trust on the Council.

The WICC is charged with guiding and supporting community efforts to maintain and improve the health of Napa County's watershed lands by: coordinating and facilitating partnerships among the individuals, agencies, and organizations involved in improving watershed health and restoration; supporting watershed research activities; and, providing watershed information and education through an interactive website. The WICC considers itself a part of the solution to watershed issues and concerns guided by a set of adopted principles that embrace political neutrality, information collection and dissemination, collaboration, cooperation, and funding development.

The Board of Directors of the Watershed Information and Conservation Council (WICC) of Napa County consists of seventeen (17) regular members and six (6) alternate members representing the following areas:

1. One member nominated by the Napa County Land Trust from among the Land Trust's board of directors;
2. One director or associate director nominated by the Napa County Resource Conservation District;
3. One representative recommended by the Natural Resources Conservation Service;

4. Two members and one (1) alternate member of the Napa County Board of Supervisors;
5. One member of Napa County Planning Commission;
6. Five members consisting of one representative from each city or town in Napa County nominated by their respective city or town council (American Canyon, Calistoga, Napa, St. Helena, and Yountville); and five (5) alternate City and Town council members; and
7. Six Napa County residents from the public at large representing environmental, agricultural, development and community interests.

The County Executive Office will coordinate with the WICC liaison to appoint a member to replace the Napa County Land Trust member.

#### **SUPPORTING DOCUMENTS**

- A . Tosha Comendant Application
- B . Olivia Ervin Application
- C . Kimberly Richard Application
- D . Rita Steiner Recommendation Letter from NRCS

CEO Recommendation: Approve

Reviewed By: Molly Rattigan