



Agenda Date: 8/9/2005
Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Barbara Scriven for Dennis Morris - Director
Human Resources
REPORT BY: Pamela Hansen, Human Resources Analyst III, 253-4305
SUBJECT: Amend the Departmental Allocation List - Public Health Division

RECOMMENDATION

Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for the Public Health Division of the Health and Human Services Agency with regards to deleting one (1) Public Health Nurse and adding one (1) Staff Nurse, effective August 13, 2005.

EXECUTIVE SUMMARY

The Human Resources Director has requested that the Board of Supervisors approve amending the Departmental Allocation List for the Public Health division of the Health and Human Services Agency deleting a Public Health Nurse and adding a Staff Nurse position effective, August 13, 2005.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Effective 6/27/05, after an unsuccessful recruitment for a Public Health Nurse, a Staff Nurse applicant was hired to

"underfill" in a Public Health Nurse vacancy. It is the County's policy that underfills are only allowable between two classifications within the same series. Due to the significant differences in educational requirements between the Public Health Nurse and the Staff Nurse classifications, it was previously determined that these two classes should be distinct from one another and preferably not in the same series. The Human Resources Director is therefore requesting that the Departmental Allocation List for the Public Health division of the Health and Human Services Agency be amended to delete the Public Health Nurse position and add a Staff Nurse, effective August 13, 2005, so that the current incumbent can be placed in a true Staff Nurse position and thereby eliminate any further need to underfill.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Meegan Condon