



Agenda Date: 8/9/2005
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with the Department of Mental Health (Trading Partner Agreement)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a Short-Doyle Medi-Cal HIPAA Transactions Trading Partner Agreement with the Department of Mental Health for the term May 19, 2005 through May 18, 2006 outlining the requirements for submitting HIPAA-compliant electronic claims to the Department of Mental Health.

EXECUTIVE SUMMARY

California counties now are required to submit Medicare, Short-Doyle Medi-Cal, and Drug Medi-Cal claims in electronic form in order to conform to the client privacy requirements of the Health Insurance Portability and Accountability Act (HIPAA). Napa County recently completed all of the testing and certification requirements to submit electronic claims for all three pay sources. This agreement outlines the requirements for submitting HIPAA-compliant electronic claims to the California Department of Mental Health for Short-Doyle Medi-Cal claims.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Department of Mental Health now requires that counties submit claims for Medicare, Short-Doyle Medi-Cal and Drug Medi-Cal in electronic form in order to meet client privacy requirements under the Health Insurance Portability and Accountability Act (HIPAA). This agreement contains the respective obligations of the County and the California Department of Mental Health (the "trading partners") in this endeavor. The trading partners' obligations include agreement:

- | not to modify, add or change the intent of data elements or specifications;
- | to test data elements adequately and participate in testing as required;
- | to cure errors or deficiencies if detected;
- | to incorporate changes in compliance dates as they arise;
- | to retain transaction code sets for the current or appeal period, whichever is longer;
- | to maintain a log of all data transmissions occurring between the partners for at least 24 months following each transmission; and
- | to permit the Department of Mental Health to audit the County's records to ensure compliance with the agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon