



Agenda Date: 8/7/2007
Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: David Whitmer - Agricultural Commissioner
Agricultural Commissioner
REPORT BY: David Whitmer, Agricultural Commissioner / Sealer, 253-4357
SUBJECT: Approval of Resolution and Out of Country Travel - GWC

RECOMMENDATION

Agricultural Commissioner/Sealer requests the following actions regarding the Great Wine Capitals program:

1. Adoption of a resolution amending the Napa County Policy Manual Part 1, Section 8B, Rule 29 of the Rules of Conduct to include the appointment process for County representatives to the Great Wine Capitals General Assembly; and
2. Authorize out-of-country travel for Supervisor Dodd and Agricultural Commissioner/Sealer Whitmer to attend the Great Wine Capitals General Assembly in Porto, Portugal on November 11 through 17, 2007 for a maximum cost of \$10,000.

EXECUTIVE SUMMARY

On July 10th, 2007, the Board approved the Great Wine Capital (GWC) policy which articulates the involvement of Napa County officials in the Great Wine Capitals. In accordance with the policy, Supervisor Dodd was selected by Chairman Moskowitz to be the Board's designee.

This item would amend the Napa County Policy Manual to include the GWC Policy and would authorize out-of-country travel for Supervisor Dodd and Agricultural Commissioner/Sealer Whitmer to attend the GWC General Assembly in Porto, Portugal November 11 - 17, 2007.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	In the FY 2007/2008 Napa County Budget, \$12,500 was included in the Agricultural Commissioner's Budget (264) for expenses related to the

	County's participation in the Great Wine Capitals.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County Board of Supervisor's have discussed the County's involvement in the Great Wine Capitals on several occasions and have decided it is important to support the Napa County wine industry with the participation of County officials.
Is the general fund affected?	Yes
Future fiscal impact:	It is anticipated the County will participate in future years this will be an annual expenditure.
Consequences if not approved:	Napa County and the industry representatives would not benefit from the County's participation.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Board has agreed to the importance of County officials participation in the (Great Wine Capitals (GWC) program because of the global nature of the wine business in Napa County and the forum created by the GWC to discuss issues of economic significance to the County and local wine industry.

At the regularly scheduled Board meeting on July 10, 2007, the Board approved the Great Wine Capitals (GWC) Policy and suggested that starting in 2008, the appointment of the Board's designee should take place the first Tuesday in January when other Board representatives and appointments are made. This subtle change was included in the policy document. The proposed Resolution would amend the Napa County Policy Manual to include the GWC Policy provisions as amended and would place it in Part 1, Section 8B, Rule 29 Rules of Conduct with a new designation of "E".

As per the GWC Policy, either the Chair of the Board or his or her designee will participate in the GWC program. This year, Chairman Moskowitz has appointed Supervisor Dodd to represent the Board at the 2007 GWC General Assembly in Porto, Portugal, November 11 - 17, 2007. Also as per GWC Policy, Agricultural Commissioner/Sealer Whitmer is designated the other Napa County representative to the GWC General Assembly. This agenda item would authorize Supervisor Dodd and Commissioner/Sealer Whitmer to travel out of the country to attend the GWC General Assembly in Porto, Portugal November 11 - 17, 2007.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi