



Agenda Date: 8/7/2007  
Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Request for out-of-country travel

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### **RECOMMENDATION**

Director of Health and Human Services requests authorization for out-of-country travel for Pat Delmage, Senior Physical Therapist, to attend the American Academy of Cerebral Palsy and Developmental Medicine's annual conference in Vancouver, British Columbia, from October 9, 2007 through October 13, 2007 at an estimated cost of \$1,004.

### **EXECUTIVE SUMMARY**

This annual conference presents comprehensive, current information on state-of-the-art, best practices treatment of children eligible for the California Children's Services Program. Ms. Delmage is a highly skilled clinician and teacher and it is anticipated that she will share the information she receives at the conference with HHSA staff.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health - funding is available from the CCS Administrative portion of the Diagnostic, Treatment and Therapy, training & travel allocation.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary activity in that there is no mandate to attend this conference. However, this conference will provide the County with up-to-date information on the treatment of children eligible for the California Children's Services program.
Is the general fund affected?	No

Future fiscal impact: None.

Consequences if not approved: If this activity is not approved, HHSA's California Children's Services (CCS) staff will miss an opportunity to gain a greater understanding of treatment solutions and best practices available to clients within the CCS program being administered by the County.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The educational program of the American Academy for Cerebral Palsy and Developmental Medicine (AACPDM) provides targeted opportunities for dissemination of information in the basic sciences, prevention, diagnosis, treatment, and technical advances as applied to persons with cerebral palsy and developmental disorders. The program provides a forum for discussion of recent scientific developments and clinical advances in the care of people with these problems. The program is intended for all physicians and other health care providers who are concerned with and/or care for patients with these problems. By presenting forums that foster interdisciplinary communication and interchange among all allied health care professionals concerned with individuals with cerebral palsy and neurodevelopmental disorders, this program ensures that personnel have the skills and knowledge derived from practices that have been determined through research and experience to be successful in serving children with these disabilities. The program also encourages team building within organizations and institutions, promotes multicenter studies, develops information for parents, and finds a consensus on the optimal care of various conditions.

Ms. Delmage is a Senior Physical Therapist in the California Children's Services (CCS) Medical Therapy Unit. The CCS program provides physical and occupational services to children with complex medical conditions such as spina bifida and cerebral palsy. Besides providing therapy services to a client caseload, she is the lead for on-site continuing education and is charged with bringing back rehabilitative, functional, surgical and pharmaceutical information to enhance service provision and a greater understanding of treatment solutions for our clients.

This conference will be held in Vancouver, British Columbia, from October 9, 2007 through October 13, 2007. Neither this conference nor any other conference with similar content will be offered in the western or mid-western United States in the next 2 years. This conference is offered only every 2-3 years and is virtually never offered in California. Ms. Delmage is absorbing much of the cost, such as lodging and airfare. She is, however, requesting authorization to attend this conference during work time using a combination of Educational Leave per the MOU, and regular work hours. She is also requesting reimbursement for the costs of conference registration, meals and mileage to and from the airport for a total of \$1,004.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita