



Agenda Date: 8/7/2007
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Acceptance of a grant from the Solano-Napa Employer Advisory Committee (EAC)

RECOMMENDATION

Director of Health and Human Services requests authorization to accept a grant in the amount of \$3,000 from the Solano-Napa Employer Advisory Committee (EAC) to the Workforce Investment Board (WIB) for youth serving on the WIB's Youth Council.

EXECUTIVE SUMMARY

Approval of the requested action will authorize the acceptance of a grant being given by the Solano-Napa Employer Advisory Committee (EAC) to the Workforce Investment Board (WIB). If approved, the grant funds will be used to contract with the agency, New Ways to Work, to provide leadership development and mentoring opportunities for youth serving on the WIB's Youth Council.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	A grant from the Solano-Napa Employer Advisory Committee (EAC).
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to accept this grant funding or conduct these specific activities. The grant from the Solano-Napa Employer Advisory Committee (EAC) to the Workforce Investment Board (WIB) will be used to assist youth serving on the WIB's Youth Council.
Is the general fund affected?	No

Future fiscal impact: None

Consequences if not approved: The funding will revert to the Solano-Napa Employer Advisory Committee (EAC).

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Solano-Napa Employer Advisory Committee (EAC) is providing \$3,000 in the form of a grant to the Workforce Investment Board (WIB). Approval of the requested action will enable the use of the grant funds to provide training services to youth serving on the Napa Youth Council. The youth council is a subcommittee of the WIB, charged with designing the Workforce Investment Act (WIA) youth system and overseeing WIA youth workforce services. Annually, the Employer Advisor Committee (EAC) of Solano-Napa provides opportunities for agencies and service providers to submit a request for small project funding. The Workforce Investment Board was awarded the grant from the EAC to fund a youth leadership development and mentoring project. It is intended to use the funds to contract with the New Ways to Work, to assist and train the Napa Youth Council in the development of a comprehensive system for youth workforce services.

The core training components of this effort are:

- | Youth Councils: Catalyzing a Youth-serving System – this training will focus on the range of activities possible under the Workforce Investment Act and will push the boundaries of WIA to create a comprehensive system that serves all youth.
- | Youth Council Development: Three Frameworks for Success – this training will detail the characteristics of a comprehensive youth-serving system and identify youth council practices necessary for its attainment. The Three Frameworks consist of the Elements, Functions and Stages of a comprehensive system.
- | How to Use the New Ways to Work Tools: This training will provide guidance on how to use the frameworks, graphic tools, assessments and work plans that address the development of the comprehensive system.

The agreement with New Ways to Work will be presented to the Director of Health and Human Services for approval upon completion since it is within the Director's authorization level.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan