



Agenda Date: 8/7/2007
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Alice Hughey for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 1 to Agreement with Ciralo Consulting, LLC

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to an agreement (formerly AUD 5941) with Ciralo Consulting, LLC, increasing the amount by \$25,000 for a new maximum of \$75,000, revising the Scope of Work to include the development of mass dispensing sites for medication and vaccines in the event of an emergency, and extending the term of the agreement through December 31, 2007 for the contractor to provide medical surge capacity planning.

EXECUTIVE SUMMARY

The California Department of Health Services provides federal Health Resources and Services Administration (HRSA) funding and Centers for Disease Control and Prevention (CDC) funding to county health departments to work with hospital and supporting health care systems to deliver coordinated and effective care to victims of terrorism and other public health emergencies.

The HRSA Bioterrorism Program funded the original agreement with Ciralo Consulting. The amendment revises the Scope of Work to utilize CDC funding to develop mass dispensing sites for medication and vaccines in the event of an emergency, increases the contract maximum to compensate the contractor for the additional services, and extends the term of the agreement through December 31, 2007.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	This is a discretionary activity in that there is no mandate to contract with this provider. However, these plans are required to ensure compliance with California Department of Health Services guidelines.
Is the general fund affected?	No
Future fiscal impact:	The agreement terminates December 31, 2007.
Consequences if not approved:	If this amendment is not approved, HHSa would need to develop a alternative plan to spend the Centers for Disease Control (CDC) funds or return the funds to the State.
Additional Information:	The additional \$25,000 in services in the revised Scope of Work will be funded with \$5,000 in Fiscal Year 2005-2006 carryover Centers for Disease Control (CDC) funding and \$20,000 in Fiscal Year 2006-2007 carryover CDC funding. The Public Health Fiscal Year 2007-2008 budget includes \$50,000 for CDC-funded contracts. Funds are transferred from the Public Health Bioterrorism Trust to the Public Health budget as they are expended.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Department of Health Services provides federal Health Resources and Services Administration (HRSA) funding and federal Centers for Disease Control and Prevention (CDC) funding to county health departments to work with hospital and supporting health care systems to deliver coordinated and effective care to victims of terrorism and other public health emergencies. The funding is being used to upgrade local public health preparedness and response to disasters, outbreaks of infectious disease, and other public health threats and emergencies.

Under the existing agreement with Ciralo Consulting (funded by HRSA), the contractor is developing, implementing, and intensifying preparedness plans and protocols for hospitals, outpatient facilities, emergency medical services (EMS) systems, and poison control centers in collaborative statewide or regional models. The contractor is developing a registry of licensed medical volunteers, helping to identify Alternate Care Sites (ACS), coordinating a Skill Nursing Facilities (SNF) Summit, and creating plans and training required by the Health Resources and Services Administration grant.

In the revised Scope of Work (funded by CDC), the contractor will review, guide, and assist Napa cities and towns in the development of mass dispensing sites. The purpose of these sites is to distribute medication and/or vaccines to the general public should there be an influenza pandemic or a terrorist attack. In addition, the contractor will develop a mass prophylaxis exercise to test the Points of Distribution (POD) operations and the Strategic National Stockpile (SNS) Receipt/Storage/Staging processes.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi