



AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday August 03, 2004 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Mike Rippey
District 5

Nancy Watt
County Executive Officer

Pamela Miller
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Documents for all agenda items are on file with the Clerk of the Board.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.co.napa.ca.us

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS AND COMMENDATIONS**
4. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. **DEPARTMENT DIRECTORS' REPORTS AND ANNOUNCEMENTS**

6. **CONSENT ITEMS**

Human Services

- A. Assistant Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4072 with Community Action of Napa Valley, Inc., decreasing the amount by \$30,234 for a new maximum of \$120,571 to provide tobacco control services.

Community Resources & Infrastructure

- B. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 1460 with the Town of Yountville for \$8,040 for the term July 1, 2004 through June 30, 2005 for the Yountville Library's leased space.
- C. Director of Public Works requests approval of and authorization for the Chair to sign a Federal Apportionment Exchange Program and State Match Program Agreement with the State of California Department of Transportation (State Agreement No. X03-5921(032)) for the Fiscal Year 2003-2004 to receive \$337,648 into the County Road Fund.
- D. Director of Public Works requests award of the contract for the "Hall of Justice New 500 Gallon Diesel AST Project," PW 03-15, to CAL Inc. of Vacaville, California, for their low base bid of \$74,000, and authorization for the Chair to sign the construction contract.
- E. Director of Public Works requests award of the contract for the "Devlin Road Extension Project," RDS 04-06, to O.C. Jones & Sons, Inc. of Berkeley, California, for their low base bid of \$1,169,817 and authorization for the Chair to sign the construction contract.

- F. Director of Public Works requests the following relating to subdivision of the Juvenile Courtroom site from the Juvenile Justice Center site as part of the SB 1732 court facilities transfer:
1. Authorization to request a waiver by the Napa City Planning Commission of the subdivision map requirement under the City's Municipal Code;
 2. Authorization to execute a standard escrow agreement on behalf of the County with North American Title Company in an amount not to exceed \$10,000, to handle the escrow to subdivide the parcel through exchange of deeds; and
 3. Authorization to sign all related documents, deeds and certificates of acceptance required to complete the subdivision.
- G. Director of Public Works/Aviation requests the following actions relating to the Environmental Assessment Project - Airport Improvement Program (AIP) No.18:
1. Approval of Budget Transfer No. 9 in the amount of \$152,000, increasing appropriations in the Airport Capital Improvement Program budget AIP No.18, with offsetting revenue from the Airport Enterprise Fund for the continuing preparation of Environmental Assessment Studies (4/5 vote required); and
 2. Approval of and authorization for the Chair to sign an agreement with Jim Wallace Environmental Consulting Services for a maximum of \$373,445 for the term August 3, 2004 through June 30, 2005 with yearly automatic renewal options, for environmental services.

General Admin & Finance

- H. Auditor-Controller requests authorization to prepare the necessary accounting entries to close the financial books for the Fiscal Year ended June 30, 2004.
- I. Human Resources Director requests adoption of a resolution regarding the following in connection with the Health and Human Services Agency, effective July 31, 2004:
1. Amend the Departmental Allocation List to add one (1) Acting Director of Health and Human Services;
 2. Amend the Table and Index to add Acting Director of Health and Human Services; and
 3. Appoint Jim Featherstone as Acting Director of Health and Human Services.
- J. Human Resources Director requests adoption of a resolution regarding the following in connection with the Conservation, Development and Planning Department, effective July 31, 2004:
1. Amend the Departmental Allocation List to add one (1) Acting Director of Conservation, Development and Planning;
 2. Amend the Table and Index to add Acting Director of Conservation, Development and Planning; and
 3. Appoint Patrick Lynch as Acting Director of Conservation, Development and Planning.

- K. Human Resources Director requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 2680 with Claims Management, Inc. increasing the amount by \$22,000 for a new maximum of \$85,000 and extending the term through June 30, 2005 for workers' compensation claims administration services.
- L. Information Technology Services (ITS) Director requests approval of Budget Transfer No. 11 appropriating \$261,000 from ITS retained earnings to increase appropriations in the ITS budget for the purchase and implementation of Accella Automation (Land Management) software and implementation services. (4/5 vote required)
- M. County Executive Officer/Director of Emergency Services requests acceptance of the Department of Homeland Security's Fiscal Year 2004 Homeland Security Grant Program award in the amount of \$612,839 to enhance the Napa Operational Area homeland security programs, law enforcement terrorism prevention programs and the Citizens Corp Program.
- N. County Executive Officer/Purchasing Agent requests authorization to declare certain items as surplus and no longer required for public use, remove them from inventory, and dispose of them at public auction. (4/5 vote required)
- O. Approve minutes of the regular meeting held June 29 and the special meeting held July 1, 2004.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (See IHSS Agenda).

B. 9:30 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (See LBRID Agenda).

C. 9:30 AM

Recess to the Monticello Public Cemetery District (MPCD) meeting (See MPCD Agenda).

D. 9:30 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (See NBRID Agenda).

E. 9:30 AM

Recess to the Silverado Community Services District (SCSD) meeting (See SCSD Agenda).

F. 9:30 AM PUBLIC HEARING

Director of Public Works requests the following actions relating to County Service Area No. 3 (CSA No. 3):

1. Open Public Hearing to consider any objections or protests with respect to the assessments for adoption in CSA No. 3;
2. Close Public Hearing and adopt a resolution authorizing and levying assessments for Fiscal Year 2004-2005;
3. Open Public Hearing to accept testimony on the Fiscal Year 2004-2005 budget, with a total appropriation of \$236,622; and
4. Close Public Hearing and continue consideration to August 10, 2004 at 9:00 A.M. for final adoption.

G. 9:30 AM PUBLIC HEARING

County Executive Officer requests the following actions relating to County Service Area No. 4 (CSA No. 4):

1. Open Public Hearing to consider any objections or protests with respect to the assessments proposed for adoption in CSA No. 4;
2. Close Public Hearing and adopt a resolution authorizing and levying assessments for Fiscal Year 2004-2005;
3. Open Public Hearing to accept testimony on the Fiscal Year 2004-2005 budget, with a total appropriation of \$422,500; and
4. Close Public Hearing and continue consideration to August 10, 2004 at 9:00 A.M. for final adoption.

H. 9:30 AM PUBLIC HEARING

Agricultural Commissioner/Sealer of Weights and Measures requests the following actions relating to the Napa County Winegrape Pest and Disease Control District (WP&DCD):

1. Open Public Hearing to consider any objections or protests with respect to the assessments proposed for WP&DCD for the 2004-2005 fiscal year; and
2. Close Public Hearing and adopt resolution authorizing and levying assessments for Fiscal Year 2004-2005 on qualifying properties in the WP&DCD.

I. 10:00 AM

Discussion and possible direction to staff relating to the March 3, 2004 election and the operation of the office of the Registrar of Voters.

J. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

9. ADMINISTRATIVE ITEMSGeneral Admin & Finance**A. County Counsel requests:**

1. Adoption of a resolution ordering an advisory election on expanding Jamieson Canyon Road from two to four lanes; and
2. Discussion and possible action on whether the Board desires to have an argument filed for or against the advisory measure by:
 - a. A member or members of the Board
 - b. Staff to be presented to and adopted by the Board at its August 10, 2004 meeting.

B. County Executive Officer requests the Board take one or more of the following actions which relate to the prior action of the Board adopting Resolution No. 04-106 which ordered a special election be conducted on November 2, 2004 to enable the voters to approve or reject Ordinance No. 04-06 (Measure "V"), increasing the Transient Occupancy Tax rate from 10.5% to 12% and requiring the proceeds of that general tax to be spent for general governmental purposes:

1. Consideration and possible adoption of a resolution amending Resolution No. 04-106 for the limited purpose of revising the wording of the Measure "V" ballot question that will appear on the November 2, 2004 ballot; and
2. Discussion and possible direction to staff to prepare an Argument For Measure "V" and place it on the August 10, 2004 agenda for possible adoption by the Board; or
3. Discussion and possible action authorizing one or more members of the Board of Supervisors to file an Argument For Measure "V," and a rebuttal argument to any opposition to Measure "V" which may be filed.

ENVIRONMENTAL DETERMINATION: It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

10. LEGISLATIVE ITEMS

11. BOARD OF SUPERVISORS' COMMITTEE REPORTS AND ANNOUNCEMENTS

12. BOARD OF SUPERVISORS' FUTURE AGENDA ITEMS

13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

14. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Dennis Morris, Human Resources Director

Employee Organization: SEIU Local 614 - NAPE (Employee Unit & Supervisory Unit of the County of Napa).

Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Dennis Morris, Human Resources Director

Employee Organization: Napa County Deputy Sheriffs' Association (Employee Unit & Supervisory Unit of the County of Napa).

15. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS' REGULAR MEETING, TUESDAY, AUGUST 10, 2004
AT 9:00 A.M.**