



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/29/2017

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819

SUBJECT: Agreement with Napa Valley Unified School District

RECOMMENDATION

Director of Library Services and Community Outreach requests approval of and authorization for the Chair to sign an agreement with the Napa Valley Unified School District (NVUSD) for a maximum of \$2,500 for the term September 1, 2017 through June 30, 2018 to teach English as a Second Language (ESL) classes at the Library.

EXECUTIVE SUMMARY

The Napa County Library and the Napa Valley Unified School District (NVUSD) propose to share the cost of English as a Second Language (ESL) classes provided at the Napa Main Library to increase the frequency of classes to twice per week over a non-consecutive 36 week period during the school year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The English as a Second Language classes are funded via donations to the Literacy program.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The ESL classes are intended to help learners improve their English-speaking skills.
Is the general fund affected?	No

Future fiscal impact: This contract is only for the current fiscal year, though it may determine the future of providing ESL classes to the community.

Consequences if not approved: If the agreement is not approved, ESL classes will not be taught and community members will not benefit from the content of the courses.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

For over six years, the Napa County Library's Literacy Center and Napa Valley Unified School District (NVUSD) have partnered to offer English as a Second Language (ESL) classes to the community. In Fiscal Year 2016-2017 the classes were taught once a week at the Library on Friday morning. NVUSD Adult School has found attendance of a course increases, if the course is offered more than one time per week. Therefore, NVUSD requested that the Library increase the days per week from one to two. As the increased cost for the teacher was more than the Literacy Center could afford, NVUSD Adult School has agreed to offset part of the cost.

During Fiscal Year 2017-2018, three cycles of an ESL course will be offered over 36 non-consecutive weeks. The cost of instruction, preparation time, indirect time and a required fringe would be \$9,507. NVUSD Adult School has offered to pay \$7,007 of the cost, with a total cost of \$2,500 total to the Napa County Library's Literacy Center for the three cycles of classes.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Carlos Solorio