



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/29/2017

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner  
Sheriff

**REPORT BY:** Kim Henderson, Sheriff's Administrative Manager - 259-8674

**SUBJECT:** Agreement with Redwood Toxicology Laboratory

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#### **RECOMMENDATION**

Sheriff requests approval of and authorization for the Chair to sign a new agreement with Redwood Toxicology Laboratory, Inc. for a maximum of \$31,000 for the term August 1, 2017 through June 30, 2018 with an automatic renewal provision to provide postmortem drug screening services and toxicology screening on a case by case basis.

#### **EXECUTIVE SUMMARY**

Under this agreement, Redwood Toxicology Laboratory, Inc. will perform postmortem testing of human samples which will assist the coroner investigators in death investigations and will provide toxicology screening for the Sheriff's Investigation Division and Napa Special Investigation Bureau (NSIB) on a case by case basis.

#### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The contractor will perform tests as requested on a case by case basis for the Coroner's Division, Sheriff's Investigation Division and Napa Special Investigations Bureau.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact: Funds will be budgeted accordingly in the succeeding fiscal year.

Consequences if not approved: If this agreement is not approved, the Coroner's Division will not have the ability to perform tests and screens necessary to determine the cause of death. In addition, the Sheriff's Investigative Division and the Special Investigation Bureau (NSIB) will not have the ability to request toxicology screening on a case by case basis. The Sheriff will either need to identify an alternate provider or determine what staffing would be necessary to meet legal mandates

Additional Information:

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Coroner's Division of the Napa Sheriff's Office is required to investigate and determine the cause of any suspicious or unattended deaths. Under this agreement, Redwood Toxicology Laboratory will be available to perform a variety of forensic tests designed specifically to meet the needs of the Coroner. Tests available to the Coroner's division will include: auto death, homicide, drug overdose, fetal death, SIDS, child abuse and work related screens. Also included are other types of individualized screens such as alcohol, carbon monoxide, cyanine and histamine.

In addition, the contractor will perform tests as requested on a case by case basis for the Sheriff's Investigation Division and Napa Special Investigations Bureau.

Redwood Toxicology is not a local vendor.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi