



Agenda Date: 8/28/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Family Service of the North Bay, Inc. (Permanent Housing Program)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Family Service of the North Bay, Inc., for a maximum of \$19,998 for the term September 1, 2007 through June 30, 2008, with a provision for automatic annual renewal, establishing a maximum of \$21,816 for Fiscal Year 2008-2009, for the provision of specialty mental health services for HHS clients residing in the Permanent Housing Program.

EXECUTIVE SUMMARY

Approval of the requested agreement will enable Family Service of the North Bay to assist seriously mentally ill residents of Napa County to maintain affordable stable housing by providing the residents with medically necessary case management and specialty mental health services.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to have this specific agreement. However, the County receives funding and is under contract with the Department of Mental Health to provide an array of community mental health services to Medi-Cal eligible clients. The services to be provided through this agreement will allow the County to provide necessary

mental health services to maintain clients in a community-based permanent housing program rather than putting them at risk of needing a higher and more costly level of care.

Is the general fund affected?

Yes

Future fiscal impact:

Although the agreement terminates on June 30, 2008, it contains an automatic annual renewal provision that allows the County the option of continuing these services in the following fiscal year. The Fiscal Year 2007-2008 maximum amount of \$19,998 represents payments to the contractor from September 1, 2007 through June 30, 2008, a ten-month period, which includes a one-time lump sum payment for start-up costs as well as ten equal monthly payments from September through June. The Fiscal Year 2008-2009 maximum amount of \$21,816 represents payment of a full fiscal year (twelve equal monthly payments) to the contractor, without any lump-sum payment. If the requested action is approved, appropriations for Fiscal Year 2008-2009 will be budgeted accordingly.

Consequences if not approved:

If this agreement is not approved, the clients to be served would be at risk of homelessness and/or placement at a higher level of care, at a significantly higher cost to the County.

Additional Information:

The cost of these services will be funded by a combination of Medi-Cal Federal Financial Participation, State Realignment, and County General Fund dollars appropriated in the Mental Health budget and made available through reductions in other budgeted contract costs.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Family Service of the North Bay operates (in conjunction with Catholic Charities of the Napa Valley) an apartment complex in the City of Napa designed to house individuals who have a history of mental illness. Approval of the requested action will enable the contractor to provide case management and other specialty mental health services to the County's clients placed in these apartments. These clients would otherwise be at greater risk of homelessness or require higher levels of care. Under the contract's Scope of Work, the contractor will provide each mentally ill client assistance in developing the living skills necessary to live more independently within the community. The provision of these services will enhance the likelihood that mentally ill Napa County residents are afforded the opportunity to acquire an adequate and affordable quality of life in a cost effective manner and decrease their need for more intensive services over the long term.

The Agency has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita