



Agenda Date: 8/28/2007  
Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Stacy Petross, BUYER , 253-4476  
**SUBJECT:** Donation of 2 Patrol Cars

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### **RECOMMENDATION**

Sheriff, County Executive Officer/Purchasing Agent, and Director of Public Works request the following:

1. Declare two vehicles as surplus and no longer required for public use;
2. Authorize their removal from the fixed asset inventory; and
3. Authorize their disposal by donating them to the Napa Valley College Police Academy. (4/5 vote required)

### **EXECUTIVE SUMMARY**

The Sheriff's Department has requested that two patrol vehicles be declared surplus as they are no longer required for public use, and allow the County to donate them to the Napa Valley College Police Academy.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Public Auction Sales.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Sheriff has two fully depreciated patrol vehicles that are being replaced by new vehicles. Typically the fully depreciated vehicles are declared as surplus and sold at auction with proceeds returning to the General Fund. The Sheriff has requested that two patrol vehicles be donated to the Napa Valley College Police Academy. The Napa Valley College Police Academy Training Center is starting a new driver training program that will provide state mandated

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	emergency vehicle operations training for new recruits as well as for in-service personnel. This donation will help get this critical training program started.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	Napa Valley College Police Academy Training Center will have to obtain vehicles from other source.
Additional Information:	It is estimated that the donation is valued at \$6300.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Public Works Equipment Pool has identified two (2) fully depreciated surplus patrol vehicles; Unit 114, a 2004 Ford Police Interceptor Crown Victoria and unit 107, a 2002 Ford Police Interceptor Crown Victoria as surplus. These vehicles have outlived their useful life, have been removed from service and are no longer required for public use. These 2 vehicles have been replaced with new vehicles. As a general practice, the Equipment Pool attempts to fully depreciate vehicles before identifying them as surplus. Patrol vehicles are fully depreciated when they have been driven 90,000 miles. These vehicles were originally slated to be sold at public auction. California Government Code Section 25363 authorizes the Board of Supervisors, upon a four-fifths vote, to sell at public auction and convey to the highest bidder, for cash, any property belonging to the County and not required for public use.

The Napa Valley College Police Academy has contacted the County and requested the donation of the used patrol cars. The Criminal Justice Training Center at Napa Valley College provides basic and advanced law enforcement training for the Napa County Sheriff's Department as well as for officers and deputies throughout California. This year, the Training Center is starting a new driver training program that will provide state mandated emergency vehicle operations training for new recruits as well as for in-service personnel.

The Sheriff's Department will benefit from this donation as the driving portion of the newly mandated "perishable skills" training will be accomplished locally at less expense. Additionally, the Sheriff can use the local facility for remediation issues if needed. Additionally, the Sheriff enjoys a harmonious working relationship with the Criminal Justice Training Center. It provides the Department with recruitment access to students in its programs. This allows the Sheriff to recruit locally and maintain a good reputation with the students, who are potential future employees.

Government Code Section 25372 authorizes the Board of Supervisors to donate any real or personal property that the Board declares to be surplus to public agencies, public schools, and tax-exempt health and human service organizations.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi