



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/27/2019

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Liz Habkirk for Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Andrea Salter, Staff Services Analyst I - 7072598603

**SUBJECT:** Amendment No. 1 to Agreement 160078 with Peterson Power Systems, Inc.

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 160078 with Peterson Power Systems, Inc., increasing the maximum amount by \$50,000 for a new annual maximum of \$125,000 for the term August 27, 2019 through June 30, 2021, amending the scope of work to include regular service of a new generator located in the Re-entry Facility at 2200 Napa-Vallejo Highway, additional emergency and non-routine services, generator parts, and repairs and equipment rentals throughout County-owned and operated facilities.

### **EXECUTIVE SUMMARY**

Peterson Power Systems, Inc. provides regular inspection, maintenance, and repair of generators within County-owned and operated buildings. Amendment No. 1 to Agreement No. 160078 allows for inclusion of a new generator located in the Re-entry Facility at 2200 Napa-Vallejo Highway, additional emergency and non-routine services, parts, repairs, and equipment rental throughout County properties. With regard to repairs of the new generator in the Re-entry Facility, staff will utilize existing warranties prior to utilizing the services of Peterson Power Systems, Inc.

### **FISCAL IMPACT**

|                           |                     |
|---------------------------|---------------------|
| Is there a Fiscal Impact? | Yes                 |
| Is it currently budgeted? | Yes                 |
| Where is it budgeted?     | Property Management |

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|-----------------------------------|--|
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | To ensure the safe and consistent operation of generators location in County-owned and operated facilities. Maintenance of generators is essential to ensure the County has reliable backup power in case of power failure. Including the new generator located at the re-entry facility for testing and maintenance, as well as increasing the County's ability to repair and have access to rental generators through this contract will assist Property Management in meeting facility needs. |
| Is the general fund affected?     | Yes  |
| Future fiscal impact:             | The agreement will continue to be budgeted in the Property Management Budget.  |
| Consequences if not approved:     | If this item is not approved, County-owned and operated properties may not have reliable back up power during emergencies, power outages, or shutdowns.  |
| Additional Information:           |  |

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Since April 19, 2016, Peterson Power Systems, Inc. has provided preventative maintenance and inspections for generators located in County-owned and operated buildings under Agreement No. 160078. Peterson Power Systems, Inc. previously provided these services under Agreement No. AUD 6632 which expired June 30, 2015.

Preventative maintenance programs promote a safer environment as special safety checks on equipment are regularly performed. Increased capacity is also necessary in case of power shutdowns or power outages for the safety of the community. Additionally, with the Public Safety Power Shutdown program introduced by PG&E, it is important for all County generators to be tested and fully operational at all times.

Approval of this amendment increases the current annual maximum compensation from \$75,000 to a new maximum of \$125,000. This increase will accommodate maintenance of a new generator located in the Re-entry Facility at 2200 Napa-Vallejo Highway, additional emergency and non-routine services, parts, and repairs, and equipment rentals throughout County properties.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp