



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/27/2019

Agenda Placement: 10E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595

**SUBJECT:** Appointment to the First 5 Napa County Children and Families Commission

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### **RECOMMENDATION**

County Executive Officer requests the following action regarding the First 5 Napa County Children and Families Commission:

Appointment of one of the following applicants representing a Category "C" Member, with the term commencing immediately and expiring January 1, 2021:

#### Name

A. Kay Altizer

Julie McClure

### **EXECUTIVE SUMMARY**

There is currently one opening on the First 5 Napa County Children and Families Commission representing a Category "C" Member due to a vacancy. The County Executive Office advertised the opening and received two appointment requests from A. Kay Altizer and Julie McClure.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.

3. Motion, second, discussion and vote on the item.

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On March 2, 1999, the Board of Supervisors adopted Ordinance No.1154 establishing a nine-member commission known as the Napa County Children and Families First Commission to meet the requirements of the California Children and Families First Act of 1998. Pursuant to the Act, the Commission developed and adopted a County Strategic Plan and will continue to promote and implement the plan for local early childhood development programs consistent with the goals and objectives of the California Children and Families First Act as set forth in the Health and Safety Code.

The nine-member Commission consists of the following categories:

- a. Two members selected from among the County Health Officer and persons responsible for management of County functions pertaining to children's services, public health services, behavioral health services, social services, and tobacco and other substance abuse treatment services (commonly referred to as "County Representatives");
- b. One member of the Board of Supervisors; and
- c. Six members selected from among the services described in "a" above and persons from the following categories:
  - i. recipients of project services included in the County Strategic Plan,
  - i. educators specializing in early childhood development,
  - i. representatives of a local child care resource or referral agency or a local child care coordinating group,
  - i. representatives of a local organization for prevention or early intervention for families at risk,
  - i. representatives of community-based organizations that have the goal of promoting nurturing and early childhood development,
  - i. representatives of local school districts, and
  - i. representatives of local medical, pediatric or obstetric associations or societies.

Staff requests the appointment of one of the applicants to the First 5 Napa County Children and Families Commission representing a Category "C" Member.

**SUPPORTING DOCUMENTS**

A . A. Kay Altizer Application

B . Julie McClure Application

C . Timeline

CEO Recommendation: Approve

Reviewed By: Helene Franchi