



Agenda Date: 8/23/2005
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Adoption of a resolution revising the Bylaws of the Napa County Mental Health Board

RECOMMENDATION

Napa County Mental Health Board requests adoption of a resolution approving comprehensive revisions to its bylaws.

EXECUTIVE SUMMARY

This action will approve comprehensive revisions to the Napa County Mental Health Board bylaws. Section 8 of the Board Policy Manual relating to the establishment of County boards, commission and committees requires that rules and regulations for the conduct of business of the various commissions must be adopted by the Board of Supervisors.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Mental Health Board (NCMHB) is appointed by the Board of Supervisors to represent mental

health issues in the community. The Mental Health Board provides education and advocacy on mental health issues to the state and within the community and acts as an oversight board for mental health programs of the Napa County Health and Human Services Agency. The Board is composed of approximately equal numbers of consumers, family members of consumers, and interested citizens.

On July 11, 2005 the Napa County Mental Health Board approved the following changes to its bylaws. Today's action will provide Board of Supervisors approval of these changes.

- | Deleted the word "Advisory" from the title of the Napa County Mental Health Board.
- | Added clarifying language to Article IV.2: "Members shall be limited to two consecutive three year terms unless waived by a majority vote of the Napa County Board of Supervisors; provided, however, that the members of the Napa County Mental Health Board serving on July 11, 2005, may be elected to two additional three year terms without requiring a waiver from the Board of Supervisors."
- | Added language to Article IV.5.a: "Serve on at least one committee of the Napa County Mental Health Board unless excused by the Napa County Mental Health Board for good cause shown."
- | Added language to Article IV.5.e: "Comply with all applicable regulations of the Fair Political Practices Commission including but not limited to preparing and filing FPPC Form 700, if required, within 30 days of appointment and annually prior to April 1st of each year."
- | Added Article V.4 to note disqualification from service to the Napa County Mental Health Board.
- | Corrected Article VII.1 to reflect that the Napa County Mental Health Board Annual Meeting is held on the second Monday of July rather than the first Monday of July.
- | Corrected Article VII.4 to reflect that "notices sent by first class mail shall be deposited in the U.S. mail not less than five days before the time set for the meeting...Notices of all other regular meetings shall not be required; provided however, that posting of the agenda not less than 72 hours prior to the meeting in the manner required by Government Code section 54954.25 shall occur."
- | Deleted from Article X.1: "The Executive Committee shall have the responsibility of recruiting applicants for Napa County Mental Health Board vacancies and shall..." This statement conflicted with Article VI.1, which states that "Recruitment of prospective members of the Napa County Mental Health Board shall be the responsibility of individual members of the Napa County Board of Supervisors and members of the Napa County Mental Health Board."
- | Added clarifying language to Article X regarding standing committees: "Standing committees are committees formed to consider subjects of a particular class arising during a stated period. All such committees shall be deemed permanent committees of the Napa County Mental Health Board."
- | Deleted from Article XII: "No member may resign if the Board would thereafter be left without any member in charge of the Board's affairs."
- | Added clarifying language to Article XII: "If during the term of leave, the board member decides to resign from the board, a written notification of that fact should be immediately sent to the chair of the Napa County Mental Health Board."
- | Changed Article XIV.a from "The Napa County Mental Health Board must approve the changes by a two-thirds majority of those present and voting of the Board as exists on that date." to "The Napa County Mental Health Board must approve the changes by a two-thirds majority of those members of the board in existence on date of the vote."

SUPPORTING DOCUMENTS

A . Resolution

B . Mental Health Board Bylaws (tracked version)

CEO Recommendation: Approve

Reviewed By: Lorenzo Zíalcita