



Agenda Date: 8/23/2005  
Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with Chateau Hotel

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Chateau Hotel Napa Valley for a maximum of \$3,200 for meeting room rental fees to conduct stakeholder training, planning and priority setting for the Mental Health Services Act on September 12, 19 and 26, and October 3, 2005.

### **EXECUTIVE SUMMARY**

HHSA is hosting a four-part work group meeting to provide stakeholder training and education and to gather stakeholder input for the development of Napa County's Three-Year Community Services and Support Plan, which is a requirement of the Mental Health Services Act funding that Napa County has received from the State Department of Mental Health.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Behavioral Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Funding for this training is provided by the State-funded Mental Health Services Act. There is no cost to the General Fund.
Is the general fund affected?	No
Future fiscal impact:	None.

Consequences if not approved: The County will need to find an alternate location with adequate space to hold these meetings.

Additional Information: None.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

HHSA's Behavioral Health Division is hosting a four-part work group meeting to train stakeholders on the Mental Health Services Act (MHSA) requirements and to present County Mental Health program and service data. The goals of the meeting are to: (1) include community stakeholders in the County's MHSA planning process; (2) develop stakeholders' priorities for expanding mental health services in the County within the scope of the MHSA requirements; and (3) draft a Three-Year Community Services and Support Plan. The Plan is required and must be approved by the State in order for the County to obtain funding and implement the three-year Plan. Participants will include mental health consumers, family members of consumers, employees, community service providers, and other interested constituents of the County's mental health system.

Several meeting sites were evaluated. The Chateau Hotel Napa Valley's Conference Center was selected to accommodate the number of participants attending the sessions and to allow for specialized focus group discussions in multiple rooms.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Ziálcita