



Agenda Date: 8/23/2005  
Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with Child and Family Policy Institute of California

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Child and Family Policy Institute of California for a maximum of \$5,000 for the term May 1, 2005 through April 30, 2006 for the CalWORKs/Child Welfare Partnership Project.

### **EXECUTIVE SUMMARY**

The goal of the CalWORKs/Child Welfare Partnership Project (also known as "Linkages") is to increase knowledge about and implementation of practices to coordinate child welfare and public assistance programs in California to improve services to at-risk families. This revenue agreement will offset what would otherwise be the County's costs for staff trainings, associated travel expenditures and a consultant to implement Linkages practices in Napa County.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	HSA will receive \$5,000 from the Child and Family Policy Institute of California to fund training, travel and consultant costs related to the Linkages project. This funding will offset what would otherwise be the County's costs for these activities. The total project budget is \$8,992.45. The remainder (except for a minimal County dollar match) will be funded by the Child Welfare

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	Services allocation.
Is the general fund affected?	No
Future fiscal impact:	The agreement terminates April 30, 2006.
Consequences if not approved:	HHSa will not be able to avail of an opportunity to receive some funding offset.
Additional Information:	None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Over the past four years, Phase I of the Partnership Project (through the California Center for Research on Women and Families at the Public Health Institute) worked to formulate and test specific strategies to coordinate CalWORKs and Child Welfare Services. Thirteen counties (not including Napa County) participated in Phase I of the of the project, which has been completed. This effort has created a wealth of administrative and operational knowledge about how to launch a Linkages Program. In Phase II of the Linkages Project (May 1, 2005-April 30, 2006), the Child and Family Policy Institute of California will provide training and technical assistance for additional counties interested in the planning and implementation of a Linkages Program.

During Phase II, Napa County will conduct the following activities to implement and coordinate services:

- | participate in two one-day meetings and bi-monthly phone calls;
- | appoint a Linkages Coordinator and form a Planning Team;
- | draft and submit a Linkages Work Plan;
- | make a good faith effort to plan and launch Linkages in Napa County;
- | make a good faith effort to plan and set up protocols for client identification and evaluation of client outcomes; and
- | submit interim and final project and financial reports.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Ziálcita