



Agenda Date: 8/22/2006
Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
Community Partnership Program
REPORT BY: Howard Siegel, Community Partnership Manager, 253-4621
SUBJECT: Approval of Budget Transfer and Agreement with Napa County Housing Authority

RECOMMENDATION

County Executive Officer requests the following:

1. Approval of and authorization for the Chair to sign an Agreement with the Napa County Housing Authority (NCHA) for a maximum of \$110,000 for the term August 22, 2006 through June 30, 2008 to fund the Napa Valley Housing Authority (NVHA) to provide safe and sanitary dwelling conditions for persons of low income in the County; and
2. Approval of Budget Transfer No. 5 appropriating an additional \$10,000 in the County Contributions budget to fund NCHA for Fiscal Year 2006-07 and reducing the General Fund Contingency by an equivalent amount.

EXECUTIVE SUMMARY

Execution of the expenditure agreement today is necessary in order to clarify the relationship between the County of Napa, its housing authority - the Napa County Housing Authority (NCHA) - and the Napa Valley Housing Authority (NVHA) joint powers authority (JPA). The County, through its County Contributions budget, has been making contribution to NVHA since 1987. However, staff identified that the contribution should be coming through NCHA to NVHA, rather than directly from the County, since NCHA is the member of the JPA (not the County).

The County Contributions has \$40,000 budgeted for FY06/07. The request is to increase the appropriation by \$10,000 with offsetting revenues from the General Fund contingencies for the total amount of \$50,000 to fund NCHA for FY06/07.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	County Contributions has \$40,000 budgeted for FY06/07. One of the requested action today is to increase the appropriation by \$10,000 with offsetting revenues from the contingencies.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County Housing Authority (NCHA) is part of the Joint Powers Agreement with the City of American Canyon and the Housing Authorities of the City of Calistoga, the City of St. Helena and the Town of Yountville and jointly operates the Napa Valley Housing Authority (NVHA). NVHA, among its other duties, operates the Countywide farmworker system on behalf of the County. Without the expenditure agreement between the County and its Housing Authority, NCHA will not be able to fund NVHA.
Is the general fund affected?	Yes
Future fiscal impact:	County Contributions will budget \$60,000 for FY07/08 to fund NCHA.
Consequences if not approved:	Without the expenditure agreement between the County and its Housing Authority, NCHA will not be able to fund NVHA.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Housing Authority (NCHA) was established in order to facilitate the formation of a Joint Powers Agency, known as the Napa Valley Housing Authority (NVHA), which consisted of NCHA and the housing authorities of the cities of St. Helena and Calistoga, and that of the Town of Yountville (since that time, the city of American Canyon has joined, upon its incorporation in 1992). The Joint Powers Agreement (JPA) that memorializes this arrangement has been amended 10 times since that time, with approval of the 11th amendment being one of proposed actions on the Napa County Housing Authority agenda today.

Through the Joint Powers Agreement, NVHA collects contributions from the participating jurisdictions and, among its other duties, operates the Countywide farmworker system on behalf of the County, including ownership of the Calistoga Farm Worker Camp and the River Ranch Camp as well as leasing camps from Mondavi and Beringer wineries. The JPA also identifies the financial contributions required of each of its members; in the case of NCHA, that annual payment is proposed to be increased from \$40,000 a year over the past several years to \$50,000 this fiscal year with an additional \$10,000 increase anticipated in the following year (FY07/08).

Execution of the agreement today is necessary in order to clarify the relationship between the County of Napa, its housing authority (NCHA) and the JPA (NVHA). The County, through its County Contributions budget, has been making contribution to NVHA since 1987. However, staff identified that the contribution should be coming through NCHA to NVHA, rather than directly from the County, since NCHA is the member of the JPA (not the County).

The County Contributions has \$40,000 budgeted for FY06/07. The request is to increase the appropriation by \$10,000 with an offsetting reduction in the General Fund Contingency for the total amount of \$50,000 to fund NCHA for FY06/07. With this Contingency reduction, the FY2006/07 appropriation for contingency will be \$5,272,558.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman