



Agenda Date: 8/22/2006  
Agenda Placement: 6M

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Frank Lucido, Assistant Engineer, 259-8377  
**SUBJECT:** Library HVAC Equipment Replacement Project, PW 06-01 - Notice of Completion

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### **RECOMMENDATION**

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 06-01, "Library HVAC Equipment Replacement Project."

### **EXECUTIVE SUMMARY**

On February 7, 2006 the Board awarded the contract, "Library HVAC Equipment Replacement Project," PW 06-01 to Bell Products in the amount of \$140,500. Work is complete and staff requests approval to file Notice of Completion.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Library
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Construction of the project has been completed and a Notice of Completion has to be filed.
Is the general fund affected?	No
Future fiscal impact:	None.
Consequences if not approved:	Notice of Completion will not be filed.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Library had nine Heating, Ventilation and Air Conditioning (HVAC) units installed in 1973. Due to their age and increased maintenance issues, Public Works has scheduled the replacement of one or two units per year, starting with the most problematic units. Six units have been replaced during recent years, and the one large unit that serves the children's area was replaced this year by this project.

On February 7, 2006 the Board awarded the contract, "Napa County Library HVAC Replacement," PW 06-01 to Bell Products Inc. in the amount of \$140,500. A Change Order in the amount of \$1,548 was later issued for an energy efficiency upgrade. Work was completed on August 2, 2006 and the final construction cost is \$142,048.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey