



Agenda Date: 8/22/2006  
Agenda Placement: 6B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Actions regarding the Safe and Drug Free Schools and Communities Grant (Duerr Evaluation Resources, Boys and Girls Club of Napa Valley and Cope Family Center)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign renewals of the following agreements regarding the Safe and Drug Free Schools and Communities Grant, each for the term September 1, 2006 through August 31, 2007:

1. Agreement No. 6245 with Mark Duerr, dba Duerr Evaluation Resources, for a maximum of \$18,210;
2. Agreement No. 6254 with the Boys and Girls Club of Napa Valley, Inc. for a maximum of \$66,547; and
3. Agreement No. 6255 with Cope Family Center, Inc. for a maximum of \$114,773.

### **EXECUTIVE SUMMARY**

Napa County received a two-year continuation of grant funding from the State Department of Alcohol and Drug Programs to provide youth skills training and environmental prevention services under the Safe and Drug Free Schools and Communities Grant. Approval of the requested renewals will enable the continuation of the provision of the following services:

1. Duerr Evaluation Resources -- conduct program evaluation services including establishing baseline data, data analysis, and reporting.
2. Boys and Girls Club -- facilitate skill development groups and a community service youth club for youth ages 9-14.
3. Cope Family Center -- provide home visitation and parent education services to families of youth ages 9-14.

### **FISCAL IMPACT**

Is there a Fiscal Impact?            Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary service that is fully funded by alcohol and drug funds received by Napa County from the State Department of Alcohol and Drug Programs for the Safe and Drug Free Schools and Communities Grant. These funds are to be used specifically for these contracts as they are a continuation of a prior allocation; changes would need prior authorization from the State. These agreements have no general fund impact.
Is the general fund affected?	No
Future fiscal impact:	Although the agreements terminate August 31, 2007, each of the agreements contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations will be budgeted accordingly or contracts will be amended if the funding level is reduced.
Consequences if not approved:	If the agreements are not approved, the County will not be able to provide youth skills training and environmental prevention services nor claim the full Safe and Drug Free Schools grant award.
Additional Information:	The formal revenue agreement from the State Department of Alcohol and Drug Programs accepting the continuation of grant funding will be presented to the Board at a future meeting.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On October 14, 2003, Napa County accepted a five-year grant from the State Department of Alcohol and Drug Programs to provide funding for family-based prevention and youth skills training services under the Safe and Drug Free Schools and Communities Grant. On August 7, 2006, Napa County received notification of funding for years four and five of the Safe and Drug Free Schools and Communities grant. Approval of the requested contract renewals will enable the provision of the following services in relation to the available grant funding:

#### Agreement No. 6245:

Duerr Evaluation Resources conducts program evaluation services including data analysis and reporting on. Federal guidelines require that programs funded through Safe and Drug Free Schools and Communities engage in program evaluation to measure program effectiveness.

#### Agreement No. 6254:

The Boys and Girls Club facilitates skill development groups using the SMART Moves program for youth ages 9-14. The SMART Moves program is an eight-week curriculum that covers a range of life skill development areas such as communication skills, decision-making, conflict management, and drugs and alcohol. Upon completion of the

curriculum, participants “graduate” into Torch Club, a service club for middle school youth. Through their participation in Torch Club, youth are involved in community service projects which address alcohol and tobacco issues such as binge drinking, youth access to alcohol and tobacco, and media exposure.

Agreement No. 6255:

Under the Cope agreement, home visitors assist families in accessing resources and developing parenting skills to improve family functioning. Services are provided in English and in Spanish. In addition, Cope provides a six-week parent education curriculum that assists families in developing communication skills, builds family cohesion, and assists parents in guiding their children through the challenges of adolescence. Target families include families of youth in prevention programs, families in substance abuse treatment with children 9-14, and families with children 9-14 who are receiving mental health services.

Duerr Evaluation Resources, the Boys and Girls Club of Napa Valley, and Cope Family Center are not health care providers for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendors under these agreements. Therefore, a business associate agreement is not required.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita