



Agenda Date: 8/21/2007
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Janice Donovan for Douglas Koford - Sheriff-Coroner
Sheriff
REPORT BY: Janice Donovan, Sheriff's Administrative Manager, 259-8674
SUBJECT: Contract for Police Services with the Town of Yountville

RECOMMENDATION

Sheriff requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 1841 with the Town of Yountville in the amount of \$576,922 for the term July 1, 2007 through June 30, 2008 for law enforcement services.

EXECUTIVE SUMMARY

Since 1997, the Town of Yountville has contracted with the Sheriff's Department to provide law enforcement services within the Town's municipal boundaries. This agreement automatically renews over a four-year period with annual increases of 12%. This agreement meets the expectations of both parties and provides cost certainty through 2011.

FISCAL IMPACT

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|-----------------------------------|---|
| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | Yes |
| Where is it budgeted? | Sheriff |
| Is it Mandatory or Discretionary? | Discretionary |
| Discretionary Justification: | This agreement generates guaranteed revenue for the Sheriff's Department as the Town of Yountville has agreed to a multi-year fixed amount agreement. |
| Is the general fund affected? | No |
| Future fiscal impact: | This contract extends through June 30, 2011. Appropriations will be budgeted and invoiced accordingly. |

Consequences if not approved: Napa County will not provide nor receive revenue for law enforcement services in the Town of Yountville. The Town of Yountville will need to contract with another jurisdiction for the provision of law enforcement services.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

The Town of Yountville has contracted with the County for law enforcement services provided by the Sheriff's Department since 1997. The Sheriff assigned one Sergeant and two Deputy Sheriff positions. This agreement continues to provide the same level of law enforcement services which is 120 hours per week of patrol time within the city limits. The cost to the Town of Yountville under this agreement also includes services charges for Sheriff's Deputies who are not assigned to Yountville and respond to service calls as backup or when no coverage is available.

The proposed agreement establishes a baseline cost for services in Fiscal Year 2007-2008 (\$573,922.67) and increases costs by 12% per year with the cost for services in Fiscal Year 2010-2011, \$810,834. The yearly contract increase of 12% was calculated based on the average annual increase in prior contract years. This agreement meets the expectations of both parties and provides cost certainty over a four-year period, July 1, 2007 to June 30, 2011. The agreement would automatically be renewed unless either party terminated the agreement under the terms and conditions enumerated in the agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan