AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday August 20, 2019 9:00 A.M.

Brad Wagenknecht District 1
Ryan Gregory District 2
Diane Dillon District 3
Alfredo Pedroza District 4
Belia Ramos District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org
1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

4. PRESENTATIONS AND COMMENDATIONS
   A. Director of Human Resources to introduce new County employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

6. CONSENT ITEMS
   
   **Law & Justice**
   
   A. Chief Probation Officer and Director of Corrections request approval of and authorization for the Chair to sign an agreement with Satellite Tracking of People, LLC (STOP) for the term August 1, 2019 through June 30, 2022 to provide juvenile and adult electronic monitoring for the Probation and Corrections Departments.

   **Public Safety**
   
   B. County Fire Chief requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170875B with Bauer Compressors, Inc. for a maximum of $25,000 for the term August 1, 2019 through June 30, 2020, with an automatic two year renewal provision to provide maintenance and service to County owned Self-Contained Breathing Apparatus (SCBA) equipment.

   C. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Joaquin's Landscaping Service for a maximum of $50,000 for the term August 1, 2019 through June 30, 2020, with an automatic renewal provision, to provide defensible space for properties that do not comply with the fire hazard abatement ordinance.

   D. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Job Care Medical Services Program at St. Helena Hospital for a maximum of $100,000 for the term August 1, 2019 through June 30, 2020, with an automatic two year renewal provision to obtain occupational health and safety medical services for County volunteers.

   E. County Fire Chief requests approval of Budget Transfer No. NCF001 transferring $9,200 from Fire Supplies account to Household Items account within the Fire budget unit and establishment of a fixed asset for the purchase of a commercial refrigerator for the Yountville Fire Station. (4/5 vote required)

   F. Sheriff requests approval of and authorization for the Sheriff to sign Amendment No. 2 to Agreement No. 170294B with Bode Cellmark Forensics, Inc. for an annual maximum of $20,000, extending the term through June 30, 2020 with an automatic renewal provision for two additional years, to provide DNA analysis results.
Human Services

G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 170323B with New Connections Communications Services, Inc. decreasing the amount by $5,000 for a new annual maximum of $10,000, extending the term through June 30, 2023, amending the Scope of Work and Compensation effective July 1, 2019, to provide telephone exchange services for Child Welfare Services.

H. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190155B with Center Point, Inc. replacing Exhibit A Scope of Work with Exhibit A-1 and amending the Specific Terms and Conditions for the term August 20, 2019 through June 30, 2020 and each subsequent renewal thereof, with no change to the annual contract maximum, for the operation of a residential substance abuse treatment program.

I. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with St. Helena Hospital, Inc. dba Adventist Health St. Helena (formerly Agreement No. 7328) for an annual maximum of $15,000 for the term July 1, 2019 through June 30, 2022 for re-designation as a Receiving Hospital.

J. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement (formerly Agreement No. 7663) with St. Helena Hospital, Inc., dba Adventist Health St. Helena for an annual maximum of $15,000 for the term July 1, 2019 through June 30, 2022 for St. Helena Hospital to be redesignated as a ST-Segment Elevation Myocardial Infarction (STEMI) Receiving Center.

K. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements to provide Therapeutic Foster Care Services for foster families:

1. an agreement with Aldea, Inc. for an annual maximum of $29,000 for the term August 20, 2019 through June 30, 2020 and each subsequent renewal period with the final renewal period concluding June 30, 2024; and
2. an agreement with Stanford Youth Solutions, Inc. for an annual maximum of $29,000 for the term August 20, 2019 through June 30, 2020 and each subsequent renewal period with the final renewal period concluding June 30, 2024.

L. Director of Health and Human Services requests approval of and authorization for the Chair to sign the Acceptance of an Initial Real-time Allotment from the California Department of Public Health Tuberculosis Control Branch for a maximum of $6,432 for the term July 1, 2019 through June 30, 2020 to fund tuberculosis prevention and control activities.

Community Resources & Infrastructure

M. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign renewals for the following revenue agreements:

1. Agreement No. 170147B with the California Department of Food & Agriculture (CDFA) for a maximum of $2,762 for the term July 1, 2019 through June 30, 2020 for activities related to the performance of Sudden Oak Death inspections on nursery shipments; and
2. Agreement No. 170909B with CDFA for a maximum of $500 for the term July 1, 2019 through June 30, 2020 for activities related to the performance of nursery inspections and enforcement work.
N. Director of Library Services and Community Outreach requests the Board to accept, and instruct the Clerk of the Board to file a report of donations in the amount of $2,000 or less gifted to the Library for the period of April 1, 2019 thru June 30, 2019.

O. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 170589B with Ascent Environmental, Inc., increasing the total amount by $9,885 for a new maximum of $196,549, and amending the scope of work to include additional effort to peer review a supplemental noise analysis and to assist in the preparation of responses to comments submitted on the Draft Environmental Impact Report prepared for the proposed Oak Knoll Hotel project.

P. Director of Public Works requests the Board accept a report on Space License Agreements and Lease Agreements executed by the County Executive Officer during the period January 1, 2019 through June 30, 2019 pursuant to Resolution No. 2018-36.

Q. Director of Public Works requests the following actions related to the Oakville to Oak Knoll Group B Revegetation, PW 19-21:

1. Approval of plans and specifications; and
2. Authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

R. Director of Public Works requests adoption of a resolution amending the County's Policy Manual Part III, Fees, Part 30 Airport, effective September 1, 2019, amending policy language and increasing hangar and storage room fees by 3.7% for services provided by the Napa County Airport.

S. Director of Public Works requests adoption of a resolution temporarily closing a portion of Silverado Trail, from the Calistoga Mineral Water Works to 3479 Silverado Trail (south of the intersection of Crystal Springs Road), from 8:30 a.m. to 12:00 p.m. on Sunday, October 20, 2019 for the Napa Valley Harvest Half Marathon.

General Admin & Finance

T. Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended June 30, 2019, including acceptance of donations totaling $2,884.44 received by the Auditor-Controller on behalf of the Animal Shelter.

U. Auditor-Controller requests adoption of a resolution authorizing the implementation of the Teeter Plan as follows:

1. Authorizing the issuance of a promissory note, in the amount of $3,048,567, to fund payment of the Fiscal Year 2018-2019 delinquent secured taxes;
2. Authorizing the Chair and Clerk of the Board to sign the note; and
3. Authorizing the continuance of the Teeter Plan, as governed by Revenue and Taxation Code, for Fiscal Year 2019-2020.
V. Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170548B with Iron Mountain Information Management, LLC increasing the amount by $5,000 for a new maximum of $30,000 for offsite tape storage and asset disposition services.

W. Chief Information Officer requests approval of and authorization for the Chair to sign an agreement with Intuitive Performance Solutions, Inc. for a maximum of $31,680 for the term September 20, 2019 through December 31, 2019 to assist with upgrading the SAS Financial Management budget system.

X. Chief Information Officer requests the following actions related to the Archive Server replacement:

1. Approval of and authorization for the Chair to sign an agreement with Neko Industries for a maximum of $61,830 ($4,880 for professional services and $56,950 for equipment and software) for the term of August 1, 2019 through March 31, 2020, to provide installation, configuration, and support of a Replicated Assureon Archive Capacity Server (the Server);
2. A waiver of competitive bidding requirements and sole source award to Neko Industries, Inc., of Roseville, CA, for the purchase of the Server and accompanying software in the amount of $56,950, pursuant to County Ordinance Code 2.36.090;
3. A revision of the Schedule of Approved Capital Assets in the Final Budget for Fiscal Year 2019-2020 for the purchase of the Server in lieu of two approved Routers/Switches/Firewall units;
4. Declare current Assureon Server capital asset (tag ID C9484) obsolete and no longer required for public use, authorize its removal as a capital asset from the Information Technology Services’ capital asset inventory, and authorize e-waste disposal; and
5. Approval of Budget Transfer No. ITS001 increasing appropriations in the Network Operations subdivision equipment expense account by $6,950 offset by a $6,950 decrease in maintenance-software within the same subdivision and establishment of capital asset in the amount of $56,950 for the purchase of the Server. (4/5 vote required)

Y. Director of Housing and Homeless Services requests the following actions:

1. Ratification of a subordination agreement for a loan Napa Valley Community Housing (NVCH) has obtained to refinance Oran Court apartments, an affordable housing project located in the City of Napa; and
2. Authorization and approval for the Chair to sign any future subordination agreements for this loan.

Z. Director of Human Resources requests approval of and authorization for the Chair to sign Amendment No. 8 to Agreement No. 4529 with Back Street Fitness Inc., dba HealthQuest Fitness and Aerobic Center, effective August 20, 2019.

AA. Director of Human Resources requests approval of and authorization for the Chair to sign an agreement with Ralph Andersen & Associates for a maximum of $28,000 per position for the term retroactive to August 5, 2019 through June 30, 2020 to provide recruitment services for the Assistant Director of Corrections position and other single management class positions as necessary.

CC. Treasurer-Tax Collector requests adoption of a resolution increasing the amount authorized for use within the cash difference fund to ten dollars ($10), pursuant to Revenue and Taxation Code 2611.5, for any tax, assessment, penalty, cost or interest which is due and owing the County.

DD. County Executive Officer and Director of Corrections request the following:

1. Declare certain items of capital asset property as surplus and no longer required for public use;
2. Authorize removal of the capital assets from Corrections’ capital asset inventory; and
3. Authorize disposal by means of e-waste and recycling. (4/5 vote required)

EE. County Executive Officer requests authorization for out of country travel for Supervisor Belia Ramos to attend the annual Rail-Volution Conference in Vancouver, British Columbia from September 8, 2019 to September 11, 2019 with an estimated cost to the County not expected to exceed $2,000.

FF. County Executive Officer requests the appointment of the following applicant to serve on the Unincorporated Napa Valley Tourism Improvement District (NVTID) Governing Committee with the term to commence immediately and expire on June 30, 2023:

<table>
<thead>
<tr>
<th>Name</th>
<th>Lodging Business Represented</th>
<th>Lodging Business Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Marie Conover</td>
<td>Meadowood</td>
<td>Top 5 Revenue-Generating Lodging Business</td>
</tr>
</tbody>
</table>

GG. Second reading and adoption of an Ordinance adding Chapter 2.103 to the Napa County Code relating to Electronic Filing of Campaign Reports.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today’s posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. **9:15 AM**

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (see LBRID Agenda).
B.  **9:20 AM**

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (see NBRID Agenda).

C.  **9:30 AM**

Recess to the Napa County Housing Authority (NCHA) meeting (see NCHA Agenda).

D.  **9:35 AM PUBLIC HEARING**

Assessor-Recorder-County Clerk ex officio Registrar of Voters requests the following:

1. Adoption of Ordinance 2019-01, subject to voter approval, imposing a retail transactions and use tax (commonly referred to as "sales tax") of one-quarter of one percent (.25%) for 15 years for the Napa County Regional Park and Open Space District, with all funds to be used for District purposes; and

2. Adoption of a Resolution calling a special election for Ordinance 2019-01, designated as Measure "K," consolidating that special election with the Presidential primary election to be held on March 3, 2020 and directing the Registrar of Voters to conduct the election with full reimbursement of costs by the District.

E.  **9:45 AM PUBLIC HEARING**

**GF CARNEROS HOLDINGS, LLC / CARNEROS RESORT AND SPA / USE PERMIT MAJOR MODIFICATION NO. P15- 00190-MOD, ROAD AND STREET STANDARDS EXCEPTION REQUEST & DEVELOPMENT AGREEMENT**

(1) First reading and intention to adopt an Ordinance approving the Development Agreement between GF Carneros Holdings, LLC, GF Carneros, Inn LLC, GF Carneros Tenant, LLC, Carneros Inn Mutual Water Company and Napa County; (2) Consider the Planning Commission's recommendations to approve the Carneros Resort and Spa's Use Permit Major Modification No. P15-00190-MOD and the conditions of approval; (3) Find the project Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to Class 1 ("Existing Facilities"); Class 3 ("New Construction or Conversion of Small Structures"); Class 4 ("Minor Alterations to Land"); Class 11 ("Accessory Structures"); Napa County's Local Procedures for Implementing the CEQA, Appendix B, Class 1, Existing Facilities, Section (1) (a)); and the General Rule in that it can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable; and (4) Approve the Carneros Resort and Spa's Use Permit Major Modification No. P15-00190-MOD subject to the recommended conditions of approval.

The project consists of minor alterations and improvements to the Carneros Resort and Spa (or the Resort) and a Development Agreement. The project site is located at 4048 Sonoma Highway, Napa, California on approximately 27.7 acres on the north side of Sonoma Highway approximately opposite Los Carneros Avenue, within the Commercial Limited and Agricultural Watershed Zoning Districts (APN's: 047-110-003, 047-110-027, 047-110-028, 047-110-062, and 047-400-(01-28 SFAP)) (the Property).
CEQA Status: Consideration and possible adoption of Categorical Exemptions Class 1, Class 3, Class 4, Class 11, and the General Rule. It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act ("CEQA"); [see Categorical Exemption Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of CEQA at 14 CCR §15301; Class 3 ("New Construction or Conversion of Small Structures") which may be found in the guidelines for the implementation of CEQA at 14 CCR §15303; Class 4 ("Minor Alterations to Land") which may be found in the guidelines for the implementation of CEQA at 14 CCR §15304; Class 11 ("Accessory Structures") which may be found in the guidelines for the implementation of CEQA at 14 CCR §15311; see also Napa County’s Local Procedures for Implementing the CEQA, Appendix B, Class 1, Existing Facilities, Section (1) (a)]; and the General Rule in that it can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines for the Implementation of CEQA at 14 CCR §15061(b)(3)]. This project is not on any lists of hazardous waste sites enumerated under Government Code Section 65962.5.

F. 10:00 AM

County Counsel requests that the Board take the following actions:

1. Receive from staff the report the Board ordered prepared pursuant to Section 9111 of the Elections Code discussing Measure “J” ("Napa County Cannabis Regulation Initiative"); and
2. Take one of the following actions:
   a. Adopt the Initiative without alteration at a regular or special meeting of the Board on or before August 30, 2019; or
   b. Adopt a resolution placing the Initiative on the ballot for the March 3, 2020 Presidential Primary election, for the purpose of enabling the people of Napa County to approve or reject the Initiative.

G. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (see NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

A. Director of Public Works requests adoption of a resolution authorizing the following related to the County owned property located at 1435 N. Oak St. in Calistoga commonly referred to as the Calistoga Fairgrounds ("Property") (4/5 vote required):

1. Declare a portion of the Property to be transferred to the City of Calistoga pursuant to Government Code Section 25365 (a);
2. Authorizing the Chair of the Board to execute a purchase and sale agreement, declaration of covenants and restrictions and reciprocal easement agreement, and grant deed for conveyance of the Property to the City of Calistoga ("City");
3. Authorizing the Chair of the Board to take any other steps and to sign any other documents that are necessary to consummate the sale of the Property to the City; and
4. Find that this action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to: (a) Class 12 "Surplus Government Property Sales."
General Admin & Finance

B. Auditor-Controller, Director of Human Resources and Chief Information Officer to provide an update on the status of the Financial and Human Resource Enterprise Resource Planning (ERP) system project.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: Karen Taylor, Human Resources Director
Employee Organization: Deputy Sheriff's Association (DSA Unit and Supervisory Unit of the County of Napa)

B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 2121 Imola Avenue, Napa, California 94559, Assessor’s Parcel No. 046-450-041 (Skyline Wilderness Park)
Agency Negotiator: Minh C. Tran, County Executive Officer
Negotiating Parties: Napa County and State of California
Under Negotiation: [X] Price [X] Terms of Payment

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, AUGUST 27, 2019 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, AUGUST 16, 2019 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)
JOSE LUIS VALDEZ, Clerk of the Board