NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO: Board of Supervisors
FROM: Tracy Schulze - Auditor-Controller
       Auditor - Controller
REPORT BY: Tracy Schulze, Auditor-Controller - 299-1733
SUBJECT: Update on Financial and Human Resource Enterprise Resource Planning (ERP) System

RECOMMENDATION
Auditor-Controller, Director of Human Resources and Chief Information Officer to provide an update on the status of the Financial and Human Resource Enterprise Resource Planning (ERP) system project.

EXECUTIVE SUMMARY
The Auditor-Controller, Director of Human Resources and Chief Information Officer to provide an update on the Financial and Human Resources Software Enterprise Resource System (ERP) Procurement and Implementation Project, which includes updates on major project milestone activity to date.

PROCEDURAL REQUIREMENTS
Information only, no action required

FISCAL IMPACT
Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT
ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.
BACKGROUND AND DISCUSSION

On February 12, 2019, the Auditor-Controller, Director of Human Resources and Chief Information Officer provided you an overview of the need for a new County-wide financial and human resources system, working with Government Finance Officers Association (GFOA) to document our current business processes and determine where improvements can be made, as well as completing a comprehensive RFP process for potential systems. Today’s item will continue the discussion and inform your Board of the progress to date as well as next steps.

SUPPORTING DOCUMENTS

A . Power Point Presentation

CEO Recommendation:  Approve
Reviewed By: Helene Franchi