



Agenda Date: 8/16/2005
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Stephen Owen, Accountant-Auditor II, 253-4589
SUBJECT: A fiscal monitoring report performed on behalf of Napa County Regional Training and Employment Center

RECOMMENDATION

Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Fiscal Monitoring Report of the County of Marin, Health and Human Services Department for the Nurses Workforce Initiative Grant distributed by the County of Napa Regional Training and Employment Center through September 30, 2004.

EXECUTIVE SUMMARY

Acceptance of the fiscal monitoring report on the Nurses Workforce Initiative Grant distributed by the County of Napa Regional Training and Employment Center to the County of Marin, Health and Human Services Department through September 30, 2004 is requested.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Auditor-Controller's Office performed the fiscal monitoring review of the financial records of the governmental

contractors which had received grant funds from the Napa County Regional Training and Employment Center. The Board had previously entered into an agreement with the State of California Employment Development for the Nurses Workforce Initiative Grant, and subsequently subcontracted with all four counties (Sonoma, Marin, Solano and Napa County TEC) to provide the deliverables required by the Grant. Staff has conducted the review for the part of the funds distributed to the County of Marin, Health and Human Services Department. This monitoring of the financial records was performed in accordance with the requirements of the Nurses Workforce Initiative Grant received and as stipulated in the engagement letter with the Napa County Regional Training and Employment Center.

A fiscal monitoring report may contain findings in any of the following three categories:

1. Disallowed Costs
2. Questioned Costs
3. Reportable Condition with no determinable costs associated with the finding.

No findings were noted during the fiscal monitoring of the Nurses Workforce Initiative Grant for the County of Marin, Health and Human Services Department for the period October 1, 2003 through September 30, 2004.

This report is presented to the Board of Supervisors for acceptance into public record to demonstrate compliance with the request for audits and fiscal monitorings by the Grand Jury, the County Executive Office and the contractual agreements between the Napa County Regional Training and Employment Center and the County of Marin, Workforce Investment Board.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zíalcita