



Agenda Date: 8/15/2006
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 4 to Agreement No. 6255 with Cope Family Center

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 6255 with Cope Family Center revising the budget for Program Year 2005-2006 in relation to the Safe and Drug Free Schools and Communities Grant, with no change to the contract maximum.

EXECUTIVE SUMMARY

On October 14, 2003, Napa County accepted a five-year grant from the State Department of Alcohol and Drug Programs to provide youth skills training and environmental prevention services under the Safe and Drug Free Schools and Communities Grant. Under this grant, Cope Family Center provides home visitation and parent education services to families of youth ages 10-14. This agreement is being amended to revise the contractor's budget to match the State-approved grant agreement approved for Program Year 2005-2006, which ends August 31, 2006, with no change to the contract maximum.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under the agreement with the Cope Family Center, approved by the Board on March 16, 2004, home visitors assist families in accessing resources and developing parenting skills to improve family functioning. Services are provided in English and in Spanish. In addition, Cope provides a six-week parent education curriculum (in English and in Spanish) that assists families in developing communication skills, builds family cohesion and assists parents in guiding their children through the challenges of adolescence. Target families include families of youth in prevention programs, families in substance abuse treatment with children 10-14, and families with children 10-14 who are receiving mental health services.

The requested amendment revises the contractor's budget for Program Year 2005-2006 (September 1, 2005 through August 31, 2006) with no change to the contract maximum. This revision is requested to enable Cope to maximize their units of service and potential revenue. Under the revenue agreement with the State Department of Alcohol and Drug Programs (State), the County has the authority to move the contractor's funds around as long as the contract maximum is not exceeded. The agreement with Cope represents only a portion of the total services contracted under the revenue agreement with the State.

Cope Family Center is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendors under these agreements. Therefore, a Business Associate agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita