



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/14/2018

Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Danis Kreimeier - Director
Library
REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819
SUBJECT: Agreement with Napa Valley Unified School District

RECOMMENDATION

Director of Library Services and Community Outreach requests approval of and authorization for the Chair to sign an agreement with the Napa Valley Unified School District (NVUSD) for a maximum of \$2,500 for the term September 1, 2018 through June 30, 2019 to teach English as a Second Language (ESL) classes at the Library.

EXECUTIVE SUMMARY

The Napa County Library and the Napa Valley Unified School District (NVUSD) propose to share the cost of English as a Second Language (ESL) classes provided at the Napa Main Library to increase the frequency of classes to twice per week over a non-consecutive 35 week period during the school year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The English as a Second Language classes are funded via donations to the Literacy program.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The ESL classes are intended to help learners improve their English-speaking skills.
Is the general fund affected?	No

Future fiscal impact: This contract is only for the current fiscal year, though it may determine the future of providing ESL classes to the community.

Consequences if not approved: If the agreement is not approved, ESL classes will not be taught and community members will not benefit from the content of the courses.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

For over six years, the Napa County Library's Literacy Center and Napa Valley Unified School District (NVUSD) have partnered to offer English as a Second Language (ESL) classes to the community. In Fiscal Year 2017-2018, upon a request from NVUSD Adult School, the Literacy Center increased the class days per week from one to two. As the additional day increased the cost of the program, NVUSD Adult School agreed to offset part of the cost.

During Fiscal Year 2018-2019, three cycles of an ESL course will be offered over 35 non-consecutive weeks. NVUSD Adult School has agreed again to offset the total cost of the course, as long as the Literacy Center offers the course twice a week at the Library. The Library's portion of the cost for the class will be \$2,500 for the three cycles of classes. In the past, the Napa Main Library Branch Friends of the Library has donated the cost for the class to the Literacy Center.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri