



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/14/2018

Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Mary Butler - Interim Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Request to Approve Budget Transfer Related to the Golden State Finance Authority Grant

RECOMMENDATION

Interim Director of Health and Human Services requests approval of Budget Transfer No. HHS001 increasing appropriations in the Housing and Homeless Division (20008-01) by \$389,854 offset by revenue from the Rural County Representatives of California through the Golden State Finance Authority previously accepted by the Board of Supervisors on May 8th, 2018 in order to provide financial assistance for cost incurred related to securing or maintaining safe and stable housing to individuals and families impacted by the 2017 Napa Fire Complex. (4/5 vote required).

EXECUTIVE SUMMARY

Interim Director of Health and Human Services requests approval of Budget Transfer No. HHS001 increasing appropriations in the Housing and Homeless Division (20008-01) by \$389,854 offset by revenue from the Rural County Representatives of California through the Golden State Finance Authority. This grant was already authorized and accepted by the Board of Supervisors on May 8th, 2018. The requested budget transfer will establish the budget authority necessary to deposit the funds and distribute the grant to members of the community.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Golden State Finance Authority grant funds totaling \$389,854.
Is it Mandatory or Discretionary?	Mandatory

Is the general fund affected? No

Future fiscal impact: This is a two-year agreement with all expenses fully covered by the Golden State Finance Authority grant funds. The term of the agreement is May 2018 to April 2020. The grant funds are expected to be fully disbursed in Fiscal Year 2018-2019.

Consequences if not approved: If this budget transfer is not approved, Napa County Health and Human Services will be unable to deposit the funds and disburse the awards to members of the community.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Budget Transfer No. HHS001 increases appropriations in the Homeless and Housing Division (20008-01) community grants account line (54805) totaling \$378,500 and the admin account line (52100) totaling \$11,354 in order to establish the budget authority to purchase rewards cards for disbursement of grant awards to members of the community and the cost of administration of the grant process, offset by an increase in the other grants revenue line (47150).

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri