



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday August 11, 2020 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

How to Watch or Listen to the Napa County Board of Supervisors Meetings

The Napa County Board of Supervisors will continue to meet pursuant to the adopted 2020 calendar available at the following link:

<https://www.countyofnapa.org/DocumentCenter/View/16790/2020-Board-of-Supervisors-Calendar-PDF>

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. Watch on your TV - Napa Valley TV Channel 28.
2. Listen on your cell phone via Zoom at 1-669-900-6833 then enter Meeting ID **842-343-169** once you have joined the meeting.
3. Watch via the Internet – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join> then enter Meeting ID **842-343-169**.
 - b. via Granicus by clicking on the following link:
http://napa.granicus.com/ViewPublisher.php?view_id=2

You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:

4. Via email: send your comment to the following email address:

publiccomment@countyofnapa.org.

Emails received will not be read aloud but will still become part of the public record.

5. Via telephone: please call the Board of Supervisors Public Comment Line at:

(707)-299-1776.

Please provide your name and the agenda item on which you are commenting. Your call will be placed on hold and heard by the Board in the order received.

Note: Please mute all audio on your devices and do no use the speakerphone function prior to calling in to prevent echoing. The above-identified measures exceed all legal requirements for participation and public comment, including those imposed by the Ralph M. Brown Act and Executive Order N-29-20. If you have any questions, contact us via telephone at (707)-253-4421 or send an email to clerkoftheboard@countyofnapa.org.

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes from the following meetings:

1. Regular Meeting of Tuesday, March 10, 2020;
2. Regular Meeting of Tuesday, March 17, 2020;
3. Regular Meeting of Tuesday, March 24, 2020; and
4. Special Meeting of Thursday, March 26, 2020.

4. PRESENTATIONS AND COMMENDATIONS**5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Law & Justice

- A.** Director of Child Support Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170384B with Sand Castle Field Services for a maximum of \$20,000 for the term of July 1, 2020 through June 30, 2021 and annually thereafter to provide surveillance and location services.
- B.** Public Defender requests authorization for the Chair to sign an agreement with Polly Webber, Immigration Consultant, for a maximum of \$9,360.00 per year for the term June 1, 2020, through June 30, 2023.

Public Safety

- C.** County Fire Chief requests approval of and authorization for the Chair to sign an agreement with the California Department of Veterans Affairs for a maximum of \$884,540 for the term July 1, 2020 through June 30, 2021 for services at the State's Veterans Home of California in Yountville.

Community Resources & Infrastructure

- D.** Director of Public Works requests approval of and authorization for the Chair to sign amended and restated Space License Agreement No. 20-009B with Calistoga Art Center for the use of the Cropp Building at the Napa County Fairgrounds for the term January 1, 2020 through December 31, 2020, for a monthly license fee of \$1,100 for the period January 1, 2020 through July 31, 2020, a reduced license fee of \$1,000 from August 1, 2020 through December 31, 2020, and a provision to waive the license fee for the period of time when Licensee is unable to operate during COVID-19.

- E. Director of Public Works requests approval of Budget Transfer No. AIR001 increasing appropriations by \$273,604 in the Airport CIP budget (Program 18014 - Runway 18R/36L Rehabilitation Project) with use of its available fund balance to reimburse the Federal Aviation Administration (\$100,051) and to transfer remaining project funds to the Airport Operations budget in order to close out the runway rehabilitation project (\$173,553). (4/5 vote required)

General Admin & Finance

- F. Assessor-Recorder-County Clerk ex officio Registrar of Voters requests approval of the following actions regarding preparation for an election during the pandemic:
1. Approval of Budget Transfer No. ASR01 increasing appropriations in the Election Division budget in the amount of \$238,360 with offsetting revenue from HAVA/CARES funding; (4/5 Vote Required)
 2. Approval of a contract with Tritex Systems Inc. with a total 10 year cost of \$225,736 plus sales tax to provide voter verification; and
 3. Establishment of a fixed asset in the amount of \$160,000 for equipment which sorts return envelopes and checks signatures.
- G. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170438B with the law firm of Goldfarb & Lipman, LLP, increasing the billable rates that have been in place since 2012 and increasing the maximum compensation by \$50,000 for a new maximum of \$150,000 for the provision of specialized legal services concerning housing and related matters.
- H. Napa Child Care Planning Council requests approval of and authorization for the Chair to sign the Local Planning Council Report which identifies priority areas for expansion of publicly subsidized child care.
- I. County Executive Officer requests approval and authorization from the Chair to sign the following agreements for the term August 11, 2020 through June 30, 2021 amending the scope of work to include Virtual Instructor Led-Training (V-ILT):
1. Amendment No. 1 Agreement No. 190199B with Resource Development Associates, with no increase to the maximum allowable amount; and
 2. Amendment No. 1 Agreement No. 190197B with CPS HR increasing the maximum amount by \$14,000 for a new maximum of \$30,000.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Director of Child Support Services

B. 9:15 AM

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

C. 9:25 AM

County Counsel requests consideration and adoption of a Resolution of Findings of Fact and Decision on Appeal filed by Grape Lane Association, c/o REB Engineering, to a decision by the Napa County Planning Commission on December 4, 2019 to approve Use Permit No. P17-00387-UP for the Mathew Bruno Wines Tasting Room to allow a wine bar with wine storage, tasting, retail sales and marketing events on a re-purposed single-family residential property. In addition to renovation of the historic residential structure, on-site construction for the Project would include planting of new landscaping; installation of seven paved, on-site parking stalls; installation of a new, on-site wastewater treatment system; and construction of a wraparound porch, also to be used for wine tasting. Off-site modifications would include widening of the asphalt-paved surface of the northern portion of Grape Lane immediately adjacent to the Project site, and installation of a mid-block pedestrian crossing on Rutherford Road. The proposal also includes a public road exception to the requirement under the Napa County Road and Street Standards to install a left turn lane in the right-of-way of Rutherford Road at its intersection with Grape Lane. The proposed Project site is a 0.38-acre parcel located at 1151 Rutherford Road/ State Route 128, Napa (Assessor's Parcel No. 030-160-007).

ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of a Negative Declaration (ND). According to the proposed ND, the project would not have a significant impact on the environment. This project site is not on any of the lists of hazardous waste sites enumerated under Government Code Section 65962.5.

D. 10:00 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Andrea Matarazzo, Pioneer Law Group, LLP on behalf of Cain Cellars, Inc., dba Cain Vineyard & Winery (Cain, Cain Winery or the Winery) to a decision by the Director of the PBES Department on July 23, 2019 regarding Status Determination No. P19-00114-SD, which recognized certain operational entitlements for the Cain Winery located at 3800 Langtry Road, St Helena; (Assessor's Parcel No. 027-010-030). The Winery is located on a 492-acre property and has a zoning designation of Agricultural Watershed (AW) and a General Plan Land Use Designation of Agriculture, Watershed and Open Space (AWOS).

(CONTINUED FROM NOVEMBER 19, 2019, JANUARY 14, 2020, MARCH 10, 2020, AND JUNE 23, 2020)

ENVIRONMENTAL DETERMINATION: The PBES Director's issuance of a Status Determination is a ministerial action, which is exempt from CEQA (14 CCR Section 15268).

E. 1:30 PM

County Executive Officer and Director of Public Works request discussion and possible action regarding a request from the Vine Trail Coalition to submit a grant application to the Metropolitan Transportation Commission (MTC) and to the California Transportation Commission (CTC) for \$10,000,000 and to commit to \$4 to \$4.5 million of County funding, for construction of the Yountville to St. Helena section of the Vine Trail Project.

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance

- A. Risk/Emergency Services Manager, Sheriff and County Fire Chief will provide an update on activities within the County pertaining to emergency preparedness for the 2020 wildfire season.

- B. County Executive Officer requests approval of the following actions regarding the 2019-2020 Grand Jury Final Reports:
 - 1. Approval of the responses to the 2019-2020 Grand Jury Final Reports "In Search of More Housing in Napa County" and "Napa County Juvenile Hall: Exceptional Costs," and
 - 2. Transmit the response to the Grand Jury Report as prescribed by Section 933 of the Penal Code to the Presiding Judge.

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, AUGUST 18, 2020 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, AUGUST 7, 2020 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)

JOSE LUIS VALDEZ, Clerk of the Board