



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/11/2020

Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Stacie McCambridge for Geoff Belyea - Fire Chief  
County Fire Department

**REPORT BY:** Stacie McCambridge, Associate Governmental Program Analyst - (707) 299-1465

**SUBJECT:** Fire Services Agreement Between the County and the California Department of Veteran Affairs-  
Yountville Veterans Home

---

### **RECOMMENDATION**

County Fire Chief requests approval of and authorization for the Chair to sign an agreement with the California Department of Veterans Affairs for a maximum of \$884,540 for the term July 1, 2020 through June 30, 2021 for services at the State's Veterans Home of California in Yountville.

### **EXECUTIVE SUMMARY**

Fire protection services in the Yountville area are provided through a three-way cost share between the County, the Veterans Home and the Town of Yountville. This Agreement provides for the Veterans Home's share of costs associated with the staffing and operating the Yountville Fire Station.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The maximum for the 2020-2021 Veterans Affairs Agreement is \$865,707.02, which will support operations/maintenance and \$18,833 will support engine replacement.

The Agreement is written as a contract maximum amount, however, the Veterans Affairs will be billed on actuals.

Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	Loss of one third of the revenue supporting the Yountville Fire Station.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Fire Department consists of California Department of Forestry and Fire Protection (CAL FIRE), which contracts with the County for fire protection services, and nine volunteer fire departments which operate under a County Fire Plan and are supported by the County. The County contracts with the California Veterans Home and the Town of Yountville to provide fire protection services to those jurisdictions.

Prior to 1995, both the Town of Yountville and the Veterans Home contracted directly with the California Department of Forestry and Fire Protection. In 1995, the County entered into agreements with Yountville and the Veterans Home to share the costs of building and staffing a new fire station. The Veterans Home provided the land and the County and the Town of Yountville paid for construction. The fire station has been operational since April 1999. The Yountville station currently houses 12 fulltime fire control personnel, 1 Fire Captain and 11 Fire Apparatus Engineers. This provides a minimum of two paid personnel to staff both Engine 12 and Truck 12, for a minimum of 4 personnel each day. This Agreement provides for the Veterans Home's share of staffing and operating the Yountville Fire Station.

The effective date reflects dates of services provided prior to the agreement being in place. The Veterans Affairs administrative delays have caused the agreement to be brought to the Board late.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi