



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/11/2015

Agenda Placement: 6T

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: DIXON HAUN, Associate Civil Engineer - 259-8376

SUBJECT: Pope Valley Satellite Volunteer Fire Station Approve Plans and Specifications

RECOMMENDATION

Director of Public Works requests approval of plans and specifications for the "Pope Valley Volunteer Fire Station", PW 14-27A, authorization to advertise for sealed bids and opening of the bids at a time and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

EXECUTIVE SUMMARY

On February 10, 2015, the Board of Supervisors (Board) approved a professional service agreement with Shah Kawasaki Architects for the design of the "Pope Valley Volunteer Fire Station", PW 14-27A. The proposed project will build a 1,900 square feet pre-engineered metal building on a 0.27 acres site located at 2386 Stagecoach Canyon Road, Pope Valley. The Director of Public Works recommends approval of the plans and specifications for the "Pope Valley Volunteer Fire Station", PW 14-27A and authorization to advertise for sealed bids.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program - Fire Fund, Fund - 2100, Subdivision - 21005-00, Program - 14025
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Fire Station facility is needed to improve public safety in the Berryessa

	Estate and northern Pope Valley area Once the construction of the facility is completed, structures in the area may be considered for lower Insurance Service Office ratings due to shortened emergency services response time.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	The facility will not be built and fire insurance rates will remain high in the Berryessa Estates Area.
Additional Information:	The project budget for Fiscal Year 2014/2015 was \$740,000. Out of that budget, approximately \$110,000 was expended in FY 2014-15, leaving approximately \$630,000 for FY 2015-16. Depending on the total costs of proposed bids, a budget transfer may be needed to move funding to the Berryessa Estates (Program 14025) project from the proposed Berryessa Highlands Fire Station project (Program 14026), a smaller facility which is likely be less expensive. Depending on the estimated design and construction costs for the Berryessa Highlands Fire Station additional fund maybe be need to be procured or the project be halted until appropriate funding is secured.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is a Categorical Exemption Class 3 exemption from CEQA. [See Class 3 ("New Construction or Conversion of Small Structures") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15303; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.] per board agenda item 9J adopted 1/16/15.

BACKGROUND AND DISCUSSION

The proposed project for the Berryessa Estates Area, along with another separate project that will serve the Berryessa Highlands area, were created to enhance public safety by improving fire and medical response with the construction of volunteer fire stations. Once completed these stations are anticipated to have an additional benefit for property owners because they may be considered for lower insurance service office ratings.

Suitable property for the Berryessa Estates station was acquired in January 2015 allowing it to progress sooner than the Highlands station although the County has now secured property for that station as well and is proceeding with the design of the one-bay facility. On February 10, 2015, the Board approved a professional agreement with Shah Kawasaki Architects to develop the design of the Pope Valley Volunteer Fire Station which will have two bays and is likely to have a higher project cost than the Highlands one-bay station. Both the "Pope Valley Volunteer Fire Station", PW 14-27A and the "Highlands Volunteer Station", PW14-27B were budgeted initially for \$740,000 each in FY 14/15. Depending on the amount for bids received on the Berryessa Estates station, a budget transfer may be needed to move funding from the Highlands to the Estates project.

The Director of Public Works recommends that the Board approve the plans and specifications for this project and authorize the advertisement for sealed bids.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk