



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/11/2015

Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Amendment No. 2 to Agreement with the Housing Authority of the City of Napa (Transitional Residential Alliance and Integrated Network (TRAIN) Program)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 7915 with the Housing Authority of the City of Napa, increasing the maximum amount by \$13,944 for a new annual maximum of \$93,600 to administer rental subsidies under the Transitional Residential Alliance and Integrated Network (TRAIN) grant for supportive services for the homeless.

EXECUTIVE SUMMARY

The Transitional Residential Alliance and Integrated Network (TRAIN) supportive/transitional housing project is a collaboration between HHSA and four agencies: Community Action of Napa Valley (CANV), Napa Emergency Women's Services (NEWS), the City of Napa and the Housing Authority of the City of Napa (HACN). HHSA is the project sponsor. The four contract agencies provide outreach to street homeless persons, case management services, and up to one year of rental subsidies. Approval of the recommended action will increase the maximum amount of the agreement with HACN due to an increase in the number of rent subsidies and administrative and inspection services.

HACN is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Operations
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the recommended amendment is discretionary in that there is no mandate to contract with this contractor.
Is the general fund affected?	No
Future fiscal impact:	The calendar year agreement terminates December 31, 2015. The agreement contains an automatic renewal provision, so the contract may continue in subsequent calendar years if the County continues to receive HUD funding. If for any reason HUD did not continue the County's Transitional Residential Alliance and Integrated Network (TRAIN) funding in future years, HHSA would terminate this contract.
Consequences if not approved:	If the amendment is not approved, HHSA would not be able to reimburse Housing Authority of the City of Napa (HACN) for additional rental subsidies.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

For fourteen years Napa County has received a grant from the U.S. Department of Housing and Urban Development (HUD) for the Transitional Residential Alliance and Integrated Network (TRAIN) program, which enables HHSA to provide services to the homeless population of Napa County. Napa County's TRAIN funding has allowed 184 homeless people to be housed. All of the contractors provide transitional housing support and case management services for homeless individuals and families meeting HUD target group definitions.

Under its current agreement, the Housing Authority of the City of Napa (HACN) provides rental subsidies (deposit and rent checks) in support of the TRAIN program. Approval of the recommended amendment will increase the maximum amount of the agreement due to an increase in the number of rent subsidies and administrative and inspection services.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leanne Link