



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 8/11/2015

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Agreement with McWilliams Mailliard Technology Group, Inc. (Adult Protective Services)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 6336 with McWilliams Mailliard Technology Group, Inc., for a maximum of \$11,850 for the term July 1, 2015 through June 30, 2016 to provide software and support services for the Adult Protective Services program.

EXECUTIVE SUMMARY

The Napa County Adult Protective Services (APS) program utilizes McWilliams Mailliard Technology Group, Inc., software to assist in maintaining a comprehensive database on all reports of abuse in order to protect its clientele and maintain compliance with State laws and regulations. Approval of the recommended action will renew the agreement for Fiscal Year 2015-2016 services.

McWilliams Mailliard Technology Group, Inc. is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Comprehensive Services for Older Adults
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Although tracking perpetrators and victims of elder abuse is mandatory,

selection of the software is discretionary. Approval of the requested action will allow the use of the contractor's software and support services, which will assist the County's Adult Protective Services social workers to comply with State regulations in protecting elders and dependent adults who are victims of abuse and/or neglect perpetrated by self or others.

Is the general fund affected? No

Future fiscal impact: The agreement terminates June 30, 2016.

Consequences if not approved: If the recommended agreement is not approved, the County will be unable to pay for Fiscal Year 2015-2016 services. Without the agreement, the County will lose both the legal right to use the software and access to future system modifications. Additionally, the County will lose the ability to track perpetrators and victims of elder abuse.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Adult Protective Services (APS) program is a state mandated program (Welfare and Institutions Code Section 15600, et. seq.) charged with the investigation of allegations of abuse and neglect perpetrated against dependent adults and the frail elderly who reside outside of licensed facilities. APS works closely with the District Attorney's Office and local law enforcement agencies to provide this key public safety protection for this vulnerable population.

Besides the investigative component, APS provides an array of social services that includes: a 24 hour emergency response system, initial evaluation, assessment, reassessment, service plan development and monitoring, the purchase of tangible services, emergency shelter, in-home protection, case management, information and referral, and representative payee services.

According to the California Department of Social Services Manual of Policies and Procedures Division 33 regulations, APS programs must comply with strict timelines when responding to calls and in the delivery and documentation of services as outlined above. The MMTG Software assists the APS social worker in complying with State regulations and in maintaining a comprehensive database on all reports of abuse. The software maintains accessible electronic records containing vital bio-demographic data on all victims and perpetrators referred for services.

McWilliams Mailliard Technology Group, Inc. is not a local vendor. There are no local vendors that provide this type of service.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leanne Link