



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 8/11/2015

Agenda Placement: 6C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Kim Henderson, Sheriff's Administrative Manager - 259-8674  
**SUBJECT:** Purchase of Fixed Assets for Patrol Units

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### **RECOMMENDATION**

Sheriff requests approval for the following actions related to the purchase of fixed assets for patrol vehicles:

1. A waiver of competitive bidding requirements and sole source award to LEHR, Sacramento, CA for a total of \$76,486 pursuant to County Ordinance Code 2.36.090;
2. Approval of Budget Transfer No. SHE001 transferring \$76,486 from Service and Supplies accounts to Equipment account within the Sheriff's budget;
3. Establishing seven (7) fixed assets in the amount of \$ \$6,809 each for in-car cameras (4/5 vote required); and
4. Establishing five (5) fixed assets in the amount of \$5,764 each for in-car computers (Toughbooks) (4/5 vote required).

### **EXECUTIVE SUMMARY**

This action will move previously budgeted appropriations for the purchase of seven in-car cameras and five in-car computers for replacement patrol vehicles from the services and supplies accounts to a fixed asset account and will establish the new fixed assets. As approved in the FY 15-16 Budget, the Sheriff's Department is scheduled to replace seven (7) patrol units of various types with SUV Interceptors. The in-car cameras are required as the older cameras are obsolete for these units. In addition the in-car computers (mobile data computers) in every unit is becoming or has become obsolete due to technology changes. The department implemented a four year plan to replace the in-car computers beginning in FY 2014-15. These computers allow for immediate and positive identification of individuals via the Department of Justice and allows deputies to electronically send citations to the court.

LEHR is not a local vendor but their cameras and computers are compatible with the existing systems in the

Department's patrol vehicles.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	These items were approved during the FY 15-16 budget process. Due to the cost of each piece exceeding the Fixed Asset limit of \$5,000, this discretionary purchase is required to be established as individual fixed Assets.
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	If these cameras and computers for patrol vehicles are not purchased, it could impede the Department's ability to collect evidence as it pertains to law and traffic enforcement matters such as field sobriety tests, pursuits, and deputy use of force incidents.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The purchase seven in-car cameras and five in-car computers will allow for the replacement of aging systems in patrol vehicles. As approved in the FY 15-16 Budget, the Sheriff's Department is scheduled to replace seven (7) patrol units of various types with SUV Interceptors. The in-car cameras are required as the older cameras are obsolete for these units. In addition the in-car computers (mobile data computers) in every unit, is becoming or has become obsolete due to technology changes. The department implemented a four year plan to replace the in-car computers beginning in FY 2014-15. These computers allow for immediate and positive identification of individuals via the Department of Justice and allows deputies to electronically send citations to the court.

The Sheriff's Department is requesting approval of SHE001 and the establishment of seven fixed asset purchases of in-car cameras and five in-car computers for patrol vehicles.

This is a sole source purchase from a non-local vendor as there are no local vendors for this type of specialized law enforcement equipment and LEHR can provide systems compatible with the current in-car cameras and computers.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi