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Agenda Date: 7/31/2018

Agenda Placement: 6J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** John Vicencio, Associate Engineer - 259-8369

**SUBJECT:** Napa County Guardrail Repair Project, RDS17-21C - Award of Contract

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### **RECOMMENDATION**

Director of Public Works requests the following regarding the "Napa County Guardrail Repair Project", RDS 17-21C (4/5 vote required):

1. Approval to utilize \$142,000 of General Fund available fund balance for the 2017 Fire-FEMA Guardrail project;
2. Approval of Budget Transfer No. DPW004 for the following;
  - a. Increase appropriations by \$142,000 in the General Fund Non-Departmental Budget (Fund 1000, Sub-Division 1050000) offset by the use of General Fund available fund balance; and
  - b. Increase revenue and appropriations by \$142,000 in the Roads CIP, Program 18021 (2017 Fire-FEMA Guardrail project) budget, offset by the transfer from the General Fund Non-Departmental budget.
3. Award the contract for the "Napa County Guardrail Repair Project", RDS 17-21C to Frank Medina of Oroville, CA for their low base bid of \$153,940, and authorization for the Chair to sign the construction contract.

### **EXECUTIVE SUMMARY**

On June 5, 2018, the Board of Supervisors approved plans and specification for the The Napa County Guardrail Repair Project, RDS 17-21C and authorized the Director of Public Works to advertise and to open bids. Bids were opened on June 28, 2018 with the successful low bidder being Frank Medina of Oroville, CA for their base bid of \$153,940. Frank Medina is not a local vendor. As a result of the bid openings, the Director of Public Works is recommending award to the successful bidder and authorization for the Chairman to sign the construction contract for the project.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	<p>In FY 2017-18, the General Fund budget included \$11,744,260 for various road repair projects from the 2017 storms. During the 2017-18 year end process, staff are preparing to close several storm projects and return an estimated \$3,000,000 to the General Fund.</p> <p>On December 19, 2017, the Board of Supervisors approved funding of \$125,000 to Capital Improvement Program, Fund 2040, Subdivision 2040500, Program 18021. This project has approximately \$78,000 remaining. The requested action today is to use General Fund available fund balance to offset additional costs of \$142,000 for construction, project management, biological consulting and inspection services.</p>
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The 2017 fires damaged many sections of guardrails and they no longer provide their intended hazard mitigation. This project will restore the guardrails and the safety of the traveling public to pre-fire conditions.
Is the general fund affected?	Yes
Future fiscal impact:	Construction will be completed in October 2018.
Consequences if not approved:	If not approved, the fire induced roadside safety hazards would not be mitigated.
Additional Information:	<p>Funding for engineering services for this project was approved on December 19, 2017 through Budget Transfer DPW037 for \$125,000. Staff is requesting an additional \$142,000 for construction, project management, biological consulting and inspection services with funding coming from the General Fund available fund balance.</p> <p>Staff has submitted all of the necessary documents to FEMA for their review of the repairs. This information is still under review and, as with all things FEMA related, the timing of completion of the Project Worksheet (PW) to formally approve the project is unknown at this time. In order to complete replacement of the guardrails before the next rainy season, it is necessary to start the project now. FEMA has concurred with that determination. It is anticipated that once the PW is approved, a significant portion of the project cost will be reimbursed by FEMA and Cal OES. Reimbursed funds will be returned to the General Fund.</p>

**ENVIRONMENTAL IMPACT**

**Consideration and possible adoption of a Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental

Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

### **BACKGROUND AND DISCUSSION**

During the 2017 Napa Fire Complex, a number of guardrails located on various county roads were damaged or destroyed. The Napa County Guardrail Repair Project, RDS 17-21C, will repair or replace approximately 3,500 feet of guardrail located along Atlas Peak Road, Soda Canyon Road, Redwood Road, Dry Creek Road, and Evey Road in Napa County. On June 5, 2018 the Board of Supervisors approved plans and specifications for the "Napa County Guardrail Repair Project, RDS 17-21C and authorized the Director of Public Works to open bids at a time, date, and location published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

On June 28, 2018 the following bids were received:

<b>Contractor</b>	<b>Total Base Bid</b>
<b>Frank Medina, Oroville, CA</b>	<b>\$153,940</b>
Midstate Barrier, Inc.	\$361,810

Staff recommends award of the construction contract to Frank Medina of Oroville, CA for their low base bid of \$153,940. Frank Medina is not a local vendor. The Public Contract Code requires that the construction contract be awarded to the lowest responsible bidder regardless of whether the low bidder is local or not. Staff outreach to the local construction contractor community included advertising the request for bids in the Napa Valley Register, the Solano-Napa Builder's Exchange and by posting on the County website. Staff also sent "Notices to Contractors" to the local construction community. Once the construction contract is awarded the County will contact the Napa County Workforce Investment Board (WIB) and will require the successful contractor to contact the WIB to let the WIB know of its hiring needs.

Additional funding is being requested by an increase in appropriations with the use of General Fund available fund balance, transferred to the Capital Project. Staff is aggressively seeking FEMA reimbursement. All reimbursements received will go directly back to the General Fund.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi