



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 7/31/2018

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Mary Butler - Interim Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 3 to Revenue Agreement with the California Department of Public Health (WIC)

RECOMMENDATION

Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Revenue Agreement No. 170207B with California Department of Public Health to amend Exhibit B to reallocate funds among existing budgeted line items for Fiscal Years 2017-2018 (Year 3) and 2018-2019 (Year 4) with no change to the contract maximum for operation of the Women, Infants and Children (WIC) Supplemental Nutrition Program.

EXECUTIVE SUMMARY

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a federally funded nutrition program that provides supplemental healthy foods, nutrition education and breastfeeding support to a specific target population as an adjunct to ongoing health care. The purpose of this amendment is to shift funds for Fiscal Years 2017-2018 (Year 3) and 2018-2019 (Year 4) on Exhibit B, Attachments I and II Budget, and the Detail Worksheet in order to compensate for actual expenditures invoiced with no change to the contract maximum of \$3,897,489.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	This amendment will allow the reallocation of funds among the budgeted line items based on the programmatic needs allowing the County to maximize available funding.
Is the general fund affected?	No
Future fiscal impact:	This agreement terms on September 30, 219 (Federal Fiscal Year cycle). The WIC revenue is included in the approved Fiscal Year 2018-2019 budget and future fiscal year appropriations will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, the County will be unable to draw down the maximum available funding.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) is a federally funded nutrition program that provides supplemental healthy foods, nutrition education and breastfeeding support to a specific target population as an adjunct to ongoing health care. WIC is available at no cost to eligible low-income pregnant, breastfeeding and postpartum women and children under the age of five. The goal of the WIC program is to nourish, educate, support and empower families in building a healthy future. Napa County WIC provides services to nearly 3,000 families through sites in Napa, St. Helena, Calistoga and American Canyon. Approximately half of the infants born in Napa County receive WIC services. The monthly food vouchers distributed by WIC increase participant access to healthy foods and contribute to the local economy. In 2012, Napa County grocers received more than \$2.6 million through the WIC Program.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri