



Agenda Date: 7/26/2005
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 2 to Agreement with Susan Tam

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6298 with Susan Tam increasing the amount by \$102,000 for a new maximum of \$214,000 and extending the term through August 31, 2006 to provide services for the implementation of the Napa County Public Health Preparedness and Response to Bioterrorism Grant Program and the Health Resources Services Administration (HRSA) grant.

EXECUTIVE SUMMARY

The contractor will continue to coordinate implementation of the Bioterrorism and Health Resources Services Administration (HRSA) grants. The amendment increases the dollar amount and extends the term of the agreement through August 31, 2006 to coincide with the grant funding cycle.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Full funding for this agreement comes from the 2003-2004 and 2004-2005 bioterrorism grant awarded to the County by the State Emergency Preparedness Office. This grant utilizes federal funds to help local public health agencies become better prepared for a bioterrorism event in the community.

Is the general fund affected? No
Future fiscal impact: The agreement is being extended through August 31, 2006 to coincide with the grant.
Consequences if not approved: The funding will revert to the State.
Additional Information: None.

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The bioterrorism grant focuses on County preparedness for a bioterrorism event and the HRSA grant focuses on the medical community's preparedness for a bioterrorism event. The contractor's services include program administration, policy development and collaboration with emergency services and community health providers for education surveillance and response activities.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Meegan Condon