



Agenda Date: 7/25/2006  
Agenda Placement: 6N

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Martha Burdick for Robert Peterson - Director  
Public Works  
**REPORT BY:** Martha Burdick, Public Works Admin Manager, 259-8188  
**SUBJECT:** Approval of Amendment to Agreement No. AUD5820 with Costa Engineers

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6667 (formerly No. AUD-5820) with Costa Engineers Inc. increasing the amount by \$11,415 for a new maximum of \$58,235 and amending the Scope of Work to include additional professional mechanical and electrical engineering services.

### **EXECUTIVE SUMMARY**

Costa Engineers, Inc. was selected through a Request for Qualifications to provide professional electrical and mechanical engineering services for the lighting and HVAC renovation projects at 650 Imperial. Once access to the building was available after the New Year flood event, it was determined that extensive HVAC modifications from past remodels, which contradicted as-built drawings, necessitated additional design services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Additional design and support services were needed from the consultant in order to provide a comprehensive lighting and HVAC retrofit. Without these additional services the Project would be undersized.
Is the general fund affected?	Yes

Future fiscal impact: There is no future fiscal impact past Fiscal Year 2007 as relates to this Amendment.

Consequences if not approved: The vendor will not receive compensation for current or future work product.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Costa Engineers, Inc. was selected through a Request for Qualifications process to provide professional electrical and mechanical engineering services for the lighting and HVAC renovation projects at 650 Imperial. Once access to the building was available after the New Year flood event, it was determined that extensive HVAC modifications from past remodels, which contradicted as-built drawings, necessitated additional design services. These additional services included the location, measurement and mapping of interior partitions as well as documentation of duct modifications made to the buildings system since its original construction in 1981. The consultant will also be providing oversight support during construction. These services are expected to result in more efficient energy utilization in the building.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey