



Agenda Date: 7/25/2006  
Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with the U.S. Department of Housing and Urban Development (HUD) for the Housing Management Information Services Project funding for Fiscal Year 2006-2007

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 6488 with the U.S. Department of Housing and Urban Development (HUD) for a maximum of \$19,950 for the term July 1, 2006 through June 30, 2007 for the data collection in relation to the Homeless Management Information System (HMIS).

### **EXECUTIVE SUMMARY**

Approval of the requested action will authorize HHSA to accept Fiscal Year 2006-2007 Housing Management Information System (HMIS) funding from the U.S. Department of Housing and Urban Development for data collection on the needs of Napa County's homeless population.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This activity is discretionary in that it is grant funding that HHSA applied for and received from the U.S. Department of Housing and Urban Development (HUD) to conduct data collection activities related to Napa County's homeless population. If the Board authorizes the acceptance of this grant funding, the funds may only be used to collect data which may enable the County to provide

better, more targeted services to the homeless population. The data will enhance Agency programs relating to homelessness, including those programs being worked on in collaboration with the City of Napa, other agencies and non-profits.

Is the general fund affected?	Yes
Future fiscal impact:	This agreement terminates June 30, 2007.
Consequences if not approved:	If this agreement is not approved, the grant funding from HUD will not be accepted and the data collection as described in the grant application will not be accomplished.
Additional Information:	The HMIS grant requires a County dollar match of \$4,750. The match will be funded by County General Funds, which were included in the Agency's Fiscal Year 2006-2007 budget.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Homeless Management Information System (HMIS) is designed to collect data on the homeless population of Napa County. Approval of the requested action will enable the HHSA to accept Fiscal Year 2006-2007 HMIS funding. Upon approval, the Agency will contract with a provider to conduct the HMIS data collection. The data collected will help the Agency to better understand the needs of homeless people and assist in the development of more efficient services for this population.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita