



Agenda Date: 7/24/2007
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: McCoy, Janet - Director
Library
REPORT BY: Janet McCoy, Library Director, 253-4208
SUBJECT: Funding Agreement with City of Napa

RECOMMENDATION

Library Director requests the following actions to provide funding for extended open hours at the Napa Main Library:

1. Approval of and authorization for the Chair to sign an agreement (replacing expired Agreement No. 4469) with the City of Napa for a maximum of \$319,494 for the term of July 1, 2007 through June 30, 2008; and
2. Approval of Budget Transfer No. 3 transferring \$27,716 from Appropriations for Contingencies to the County Contribution budget unit and appropriating \$55,432 in the Library budget with offsetting revenue from the City of Napa and County Contribution budget. (4/5 vote required)

EXECUTIVE SUMMARY

The proposed new amendment extends the arrangement between the County of Napa and the City of Napa to share equally in the cost of maintaining the Napa Main Library's open hours for Sundays and Monday and Tuesday evenings during fiscal year 2007/2008. It includes a provision for automatic month to month extensions at the end of fiscal year 2007/2008. This will give the parties time to negotiate a future funding amendment as budgetary data becomes better known for fiscal year 2008/2009.

The budget transfer and increase in the library's revenue and expenditure budgets reflect the amount needed to restore funding for the library's current hours.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? No

What is the revenue source?	The County Contribution budget is currently budgeted at \$132,031, which was the amount for reduced Sunday hours. Because the City of Napa has increased their budget to provide funding for their half of continuing the library's current hours without reduction, an additional \$27,716 is needed for the County's share. This will be transferred from Contingency to County Contributions and then to the Library during the fiscal year.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The proposed financial support by the County of Napa and the City of Napa is essential to maintain the current level of service hours at the Napa Main Library.
Is the general fund affected?	Yes
Future fiscal impact:	It is contemplated that the agreement will be amended prior to the beginning of the new fiscal year end based on the status of the respective budgets for the City of Napa and the County of Napa. However, if uncertainty in the year-end budgetary numbers for one or both parties cannot be resolved until after July 1, 2008, the provision for month to month extension will provide time to negotiate the amendment over the ensuing months, with each party having the right to cancel the agreement upon 30 days notice.
Consequences if not approved:	The Napa Main Library would close on Sundays and weekday hours would be reduced by 14 hours per week.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable because it pertains only to the mechanism for funding an existing use.

BACKGROUND AND DISCUSSION

The Board of Supervisors approved Napa County Agreement No. 4469, "Library Funding Agreement Between the City of Napa and the County of Napa" on May 1, 2001, with a three-year term which was extended in 2004 for an additional 3 years. That agreement has now expired.

Due to the uncertainty of the City of Napa's budget beyond the current fiscal year, the proposed agreement to maintain extended open hours funding at the Napa Main Library is for one year, effective July 1, 2007 through June 30, 2008, with a provision for month-to-month extensions if the City or County budget status is not determined in time to amend the agreement prior to June 30, 2008.

Under the proposed agreement, the fiscal year 2007/2008 cost for the Napa Main Library to be open seven hours per week on Sundays, 3.5 hours on Monday evenings, and 3.5 hours on Tuesday evenings will be \$319,494, which

the City and the County sharing the cost equally at \$159,747 each, payable semi-annually. The cost during subsequent month-to-month extensions will be the foregoing amount plus a 5% cost-of-living adjustment, divided by 12.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi