



Agenda Date: 7/24/2007  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Mary Butler - Chief Probation Officer  
Probation  
**REPORT BY:** Mary Butler, CHIEF PROBATION OFFICER , 259-8115  
**SUBJECT:** LiveScan Maintenance Agreements

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### **RECOMMENDATION**

Chief Probation Officer, Director of Corrections and Sheriff request approval of and authorization for the Chair to sign the following agreements with Identix, Inc. for the term July 1, 2007 through June 30, 2008:

1. Agreement for a maximum of \$8,223 for maintenance and repair services for the LiveScan machine located at Juvenile Hall;
2. Agreement for a maximum of \$9,590 for maintenance and repair services for the LiveScan machine located at the Department of Corrections; and
3. Agreement for a maximum of \$7,892 for a maintenance and repair services for the LiveScan machine located at the Sheriff's Office.

### **EXECUTIVE SUMMARY**

Identix, Inc. has provided vital maintenance and repair services for the software and hardware associated with three LiveScan machines located in the Sheriff's Office, the Department of Corrections, and Juvenile Hall. Under these particular agreements, Identix will be available to provide maintenance of the equipment located at the Juvenile Hall and the Sheriff's Office, 9 hours a day, five days per week and at the Department of Correction, 24 hours a day, seven days a week. The cost of the agreements vary due to the differences in the machine models and accessories.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Juvenile Hall

	Sheriff Corrections
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	These agreements are needed in order to have vital maintenance and repair services available for the LiveScan machines located at Juvenile Hall, the Sheriff's Office and the Department of Corrections.
Is the general fund affected?	Yes
Future fiscal impact:	LiveScan equipment support services will be an ongoing expense and future appropriations will be budgeted accordingly.
Consequences if not approved:	If these agreements are not approved, vital fingerprinting systems will be suspended if a system breakdown occurs. LiveScan machines are needed to fingerprint individuals upon booking at either Juvenile Hall or the Corrections Department and to fingerprint new County employees.
Additional Information:	None.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

In July 2005, the Board of Supervisors approved the initial purchase of three new LiveScan machines for the Sheriff, the Department of Corrections and the Probation Department, initiating Phase I of the Automated Fingerprint Information System (AFIS). The three LiveScan units replaced machines utilizing older technology which were no longer supported by the manufacturer.

LiveScan is part of the booking process for felony and misdemeanor offenses at both Juvenile Hall and the Department of Corrections. The machines are also used as part of the Proposition 69 DNA collection process.

The Sheriff's Office utilizes LiveScan for law enforcement purposes and to fingerprint all new County employees.

The Correction's Department will have maintenance coverage 24 hours a day, seven days a week while the Sheriff's Office and Juvenile Hall will have coverage nine hours a day, five days a week. The cost of the three agreements vary based on differences in maintenance and support availability times and the machine models and accessories.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan