



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday July 22, 2014 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes of the meetings held on:

1. May 6, 2014 Special meeting (All Supervisors were present);
2. May 6, 2014 Regular meeting (All Supervisors were present);
3. May 13, 2014 (All Supervisor were present);
4. May 20, 2014 Special meeting (Supervisor Brad Wagenknecht was excused)\*;
5. May 20, 2014 Regular meeting (Supervisor Brad Wagenknecht was excused)\*;
6. June 3, 2014 (All Supervisors were present).

\*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

**4. PRESENTATIONS AND COMMENDATIONS****A.** Director of Human Resources to introduce new County employees.**5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****7. CONSENT ITEMS**Law & Justice

- A.**
- District Attorney requests approval of and authorization for the Chairman to sign a Certification of Assurance of Compliance that authorizes the District Attorney to sign a Victim/Witness Assistance Program grant award with the California Office of Emergency Services for a maximum of \$163,929 for the term July 1, 2014 through June 30, 2015.

Public Safety

- B.**
- County Fire Chief requests approval of and authorization for the Chairman to sign an agreement with Napa Communities Firewise Foundation for a maximum of \$100,000 for the term July 1, 2014 through June 30, 2015 for community outreach and assistance in the creation and continuation of Fire Safe Communities and Councils to mitigate the effects of and to survive wildland fires.

Community Resources & Infrastructure

- C. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign the renewal of Revenue Agreement No. 4339 with the California Department of Food and Agriculture for a maximum of \$425,864 for the term July 1, 2014 through June 30, 2016 for reimbursement of expenditures for activities related to detection and exclusion of the Glassy-winged Sharpshooter.
- D. Director of Library Services and Community Outreach requests authorization to accept the check representing the cash gift from the Kulhanek Irrevocable Trust to the Napa County Library in the amount of \$2,500 to be used for Library services and programs, and authorization for the Chairman to sign a letter thanking the Trust for its gift.
- E. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7727 with The Regents of the University of California (UC), extending the term to December 31, 2015 to coincide with the termination of the EPA Grant Agreement No. W9-00T60801 related to the implementation of the adopted Napa River Sediment Total Maximum Daily Load (TMDL) in the Napa River watershed.
- F. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Commercial Power Sweep, Inc. for a maximum of \$10,000 for the term July 22, 2014 through June 30, 2015 with an automatic one-year renewal at the end of each Fiscal Year.
- G. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Luhdorff & Scalmanini Consulting Engineers (LSCE) for the preparation of an Annual Groundwater Conditions Report and the California Statewide Groundwater Elevation Monitoring (CASGEM) Update, Water Availability Analysis (WAA) Update, and provide other on-call services.

General Admin & Finance

- H. Auditor-Controller and Treasurer-Tax Collector, as members of Napa County's Deferred Compensation Board of Control, report out of state travel to attend the National Association of Government Defined Contribution Administrators, Inc. (NAGDCA) Conference, to be held in San Antonio, Texas from September 13-17, 2014.
- I. Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation Lists, Table and Index of Classes and Appropriate Personnel Policies, as follows, effective August 2, 2014, with no increase in FTE and no net increase to the General Fund:
  - 1. Amend the Department Allocation List for the Fiscal Division by:
    - a. Deleting two (1.0 FTE) Staff Services Analyst I/II; and
    - b. Deleting one (1.0 FTE) Staff Services Analyst I.
  - 2. Amend the Departmental Allocation List for the Organizational Resources and Development Division by:
    - a. Deleting two (1.0 FTE) Staff Services Analyst I;
    - b. Deleting one (1.0 FTE) (NCO) Staff Administration Manager;
    - c. Deleting one (1.0 FTE) Senior Office Assistant;
    - d. Adding one (1.0 FTE) (MC) Staff Services Manager; and
    - e. Adding one (1.0 FTE) Staff Services Analyst I/II.

3. Amend the Departmental Allocation List for the Operations Division by:
    - a. Deleting one (1.0 FTE) Records Coordinator;
    - b. Deleting one (1.0 FTE) (NCO) Operations Manager - HHSA
    - c. Adding one (1.0 FTE) Staff Services Analyst I/II;
    - d. Adding one (1.0 FTE) Staff Services Analyst I;
    - e. Adding one (1.0 FTE) Senior Office Assistant;
    - f. Adding one (1.0 FTE) (MC) Health Records Information Manager;
    - g. Adding one (1.0 FTE) (MC) Staff Services Manager; and
    - h. Adding one (1.0 FTE) (NCO) Deputy Director of Health and Human Services - Operations.
  4. Amend the Departmental Allocation List for the Administration Division by:
    - a. Deleting one (1.0 FTE) (MC) Program Manager II.
  5. Amend the Departmental Allocation List for the Public Health Division by:
    - a. Adding one (1.0 FTE) (MC) Program Manager II; and
    - b. Adding one (1.0 FTE) Staff Services Analyst I/II.
  6. Amend the Table and Index of Classes:
    - a. Adding (MC) Health Records Information Manager.
  7. Amend Appropriate Personnel Policies as outlined in "Exhibit A" of the Resolution.
- J.** County Executive Officer requests authorization for the Chairman to sign a letter transmitting the response to the 2013-2014 Grand Jury Final Report on the Napa County Jail Annual Review.
- K.** County Executive Officer requests ratification of out-of-country travel for Supervisor Bill Dodd to attend the Great Wine Capitals Mid Term meeting in Bordeaux, France, June 25 through July 8, 2014.
- L.** County Executive Officer requests the appointment of Scott J. Owens, Jr. to represent the Town of Yountville on the Napa County Library Commission with the term of office to commence immediately and expire on January 31, 2015.
- M.** County Executive Officer requests three (3) reappointments and two (2) new appointments to the Napa County Gang and Youth Violence Commission with the terms of office to commence immediately and expire June 30, 2017.

<u>Name</u>	<u>Representing</u>
Amanda Bevins*	Community Representative
Brandon Gelow	Youth Representative (age 14-25)
Johana Guzman Navarro*	Community Representative
Cuauhtemoc Olguin-Solano	Community Representative
Alex Shantz*	At Large Member

\*Incumbent

**8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR****9. SET MATTERS OR PUBLIC HEARINGS****A. 8:00 AM**

Board of Supervisors (BOS) - Closed Session (See Special 8:00 AM BOS Agenda)

**B. 9:00 AM**

Recess to the Board of Equalization Meeting (See BOE Agenda).

**C. 9:30 AM**

Napa County Gang and Youth Violence Commission to present its third annual report for the period July 1, 2013 through June 30, 2014.

**D. 9:45 AM PUBLIC HEARING**

County Counsel requests the following Board actions regarding a request by St. Helena Montessori School, Inc.:

1. Conduct a public hearing on the issuance by Association of Bay Area Governments Finance Authority for Nonprofit Corporations ("ABAG") of Obligations not to exceed \$10,000,000 for the benefit of the Borrower St. Helena Montessori School, Inc.; and
2. Adopt a resolution approving the issuance by ABAG of the Obligations for the benefit of the Borrower.

**E. 9:55 AM**

Director of Planning, Building, and Environmental Services requests discussion and possible direction to staff regarding any future General Plan Amendment, rezoning, or other actions that would address desired land use changes in the community of Angwin.

**F. 1:30 PM**

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

**10. ADMINISTRATIVE ITEMS**General Admin & Finance

- A.** Director of Housing and Intergovernmental Affairs requests adoption of a resolution urging the Department of Interior to extend the public comment period for the proposed changes to the Rule on Federal Acknowledgment of Indian Tribes ("Proposed Rule Changes"), requesting Congress hold oversight hearings on the proposed rule changes, and opposing the lowering of the federal acknowledgment standards for Indian Tribes.
- B.** County Executive Officer requests the appointment of a board member to the Independent Hearing Panel for Solid Waste Issues for a term of office to commence August 1, 2014 and expire August 1, 2018 (Currently Brad Wagenknecht).
- C.** County Executive Officer requests three (3) appointments to serve on the Board of Directors of the local Area Agency on Aging serving Napa and Solano representing District 1, District 4 and District 5 with the terms of office to commence immediately and expire July 1, 2016.

<u>Applicants (Choose Three (3))</u>	<u>Residence</u>	<u>Representing</u>
Laurence Koross	District 4	
Larry Kromann*	District 3	Currently representing District 4
Heather Stanton	District 1	
Carolyn Wrage*	District 3	Currently representing District 1

\**Incumbent*

- D.** County Executive Officer and Napa County Regional Park and Open Space District Manager requests five (5) nominations from the applicants listed on Exhibit "A" attached to the staff report, with each supervisor nominating one (1) applicant to represent their supervisorial district, to the newly created Napa County Regional Park and Open Space District Advisory Committee with the term of office to commence immediately and expire June 30, 2015.

**11. LEGISLATIVE ITEMS**

- A.** Director of Housing and Intergovernmental Affairs requests discussion and approval of a change to the 2014 Napa County Legislative/Regulatory Platform that would amend the County's groundwater and recycled water policy.

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**A. CONFERENCE WITH LABOR NEGOTIATOR** (Government Code Section 54957.6)

Agency Designated Representatives: Suzanne Mason, Human Resources Director and Jack Hughes, Chief Negotiator

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

**B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** (Government Code Section 54956.9(d) (1))

Name of case: Latinos Unidos del Valle De Napa y Solano, et. al. County of Napa, et. al. (California Superior Court, County of Napa, Case No. 26-50568)

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 12, 2014 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JULY 18, 2014 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board