



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 7/22/2014

Agenda Placement: 7K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Leanne Link for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Patricia Grisham, Executive Assistant - 253-4424  
**SUBJECT:** Ratification of Supervisor Bill Dodd's out-of-country travel

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### **RECOMMENDATION**

County Executive Officer requests ratification of out-of-country travel for Supervisor Bill Dodd to attend the Great Wine Capitals Mid Term meeting in Bordeaux, France, June 25 through July 8, 2014.

### **EXECUTIVE SUMMARY**

County Executive Officer requests ratification of out-of-country travel for Supervisor Bill Dodd to attend the Great Wine Capitals Mid Term meeting in Bordeaux, France, June 25 through July 8, 2014.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY 2014-2015 Agricultural Commissioner's budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Cost of this travel will be paid by The Napa Valley Vintners, Visit Napa and the County. The estimated cost for the County is \$1,000.00.
Is the general fund affected?	Yes

Future fiscal impact: N/A

Consequences if not approved: If this item is not approved, Supervisor Dodd will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Pursuant to the Napa County Travel policy, Part I - Section 43, if an elected official requests out-of-country travel and time restraints do not allow for prior Board of Supervisors approval to be obtained in a timely manner, the Chair or Vice-Chair of the Board of Supervisors may authorize the County Executive Officer and/or members of the Board of Supervisors' out-of-country travel, subject to ratification at the next Board of Supervisors meeting.

County Executive Officer requests ratification of out-of-country travel for Supervisor Bill Dodd to attend the Great Wine Capitals Mid Term meeting in Bordeaux, France, June 25 through July 8, 2014. Since there was insufficient time to obtain Board authorization for this request, ratification is requested for Supervisor Dodd's out-of-country travel. Supervisor Dodd has been one of the County's representatives since Napa County joined Great Wine Capitals in October of 2004. Mr. Dodd attended meetings regarding tourism and communication activities.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi